

Notice of meeting of

Executive Member For Leisure & Culture and Advisory Panel

To:	Councillors Crisp (Chair), Bennett (Vice-Chair), Hogg, King and Vassie
Date:	Tuesday, 5 June 2007
Time:	5.00 pm
Venue:	The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 4 June 2007, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday 7 June 2007, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. Declarations of Interest

At this point, Members are asked to declare any personal or prejudicial interest they may have in the business on this agenda.

2. Minutes (Pages 1 - 4)

To approve and sign the minutes of the meeting held on 27th March 2007.

3. Public Participation

At this point in the meeting, members of the public who registered their wish to speak regarding an item on the agenda or an issue within the Board's remit can do so. The deadline for registering is 5pm on Monday 4th June 2007.

4. Loan to Cube Media (Pages 5 - 8)

This report seeks approval to make a loan to Accessible Arts. Accessible Arts will use this to undertake further consultation and to prepare business and project plans in support of their bid to the Community Places programme of the Big Lottery Fund for funding to redevelop the Melbourne Centre.

5. Discretionary Rate Relief - Appeals (Pages 9 - 16)

This report asks the Executive Member to:

- decide on the cases of organisations who have submitted appeals against officers' decision not to award them Discretionary Rate Relief (DRR) for 2007/8 and 2008/9
- agree an amendment to the DRR criteria

6. Lifelong Learning and Leisure Plan (Pages 17 - 60)

The paper invites comment on the draft Lifelong Learning and Culture Plan 2007-10.

7. Heritage Lottery Bid for cycle of Mystery Plays 2008-2012 (Pages 61 - 64)

This report seeks approval for the submission of an application to the Heritage Lottery Fund (HLF) by the Council, as a lead partner within the Mystery Plays Co-ordinating Committee, to support the

community and education programme of the York Cycle of Mystery Plays.

8. 2006/07 Capital Outturn Report (Pages 65 - 70)

This report is to:

- inform Members of the final outturn position of the 2006/07 Capital Programme.
- advise Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme.
- inform Members of any slippage in budgets between financial years.
- inform Members of any new schemes and seek approval for their addition to the 2007/08 to 2009/10 Capital Programme.

9. Museum's Trust Annual Performance Report (Pages 71 - 94)

This report updates members on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.

10. Service Plan Year End Monitoring Report (Pages 95 - 128)

This report analyses performance by reference to the service plan, the budget, and the performance indicators for all of the services funded through the leisure and culture budget.

11. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972

Democracy Officer:

Name: Tracy Wallis

Contact details:

- Telephone – (01904) 552062
- E-mail – tracy.wallis@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

City of York Council

Minutes

MEETING	EXECUTIVE MEMBER FOR LEISURE & CULTURE AND ADVISORY PANEL
DATE	27 MARCH 2007
PRESENT	COUNCILLORS BARTLETT, ORRELL (EXECUTIVE MEMBER), HYMAN (SUBSTITUTE), EVANS AND B WATSON (SUBSTITUTE)
APOLOGIES	COUNCILLORS HOGG AND JONES

30. DECLARATIONS OF INTEREST

Members were asked to declare any personal or prejudicial interests they may have had in the business on the agenda. None were declared.

31. MINUTES

RESOLVED: That the minutes of the Executive Member for Leisure & Culture Advisory Panel held on 16 January 2007 be approved and signed as a correct record.

32. PUBLIC PARTICIPATION

It was reported that there were no registrations to speak under the Council's Public Participation Scheme.

33. SERVICE PLANS 2007/2008

Members considered a report that sought approval for the Service Plans for Council Services that are wholly or partially funded from the Leisure and Culture budget.

The Chair asked Members if they were happy with the new format of the Service Plans and Members agreed that they were. There was a comment regarding the small print on several of the pages and the Officer said that he would look into changing this for future plans.

Members asked what the implications were regarding the reallocation of resources for the DfES (Department for Education & Skills) Music Manifesto. The Officer said that the reallocation of resources needed to be discussed with the Schools Forum. There is Government funding available and the DfES suggest that this is devolved to individual schools. The possibility is, therefore, that there will be a need for an increase in teaching resources. This will not be completely resourced by the DfES.

Members raised a query regarding the programme of ownership for the vision of the Cultural Quarter. Officers clarified that The Minster, The University, York Museums Trust, The National Railway Museum, the Theatre and [York@Large](#) were working together to develop the vision.

Members asked whether the public would be able to comment on the programme and Officers said that it was still at a very early stage at the moment but that once it was at an appropriate stage it would be shared widely for comment and further development. Members said that as Culture was a very important part of the City's life it was important to involve residents before taking plans forward.

Members asked what steps were being taken to house the 'library' when Acomb library closed for building work in June of this year. Officers said that they were still looking into this but one solution was to have the mobile library situated in a local car park and this would offer the library service on some evenings and for some hours over the weekend.

Members raised a query concerning Civic Trust Green Flags and Officers said that they had spent a lot of time working on and maintaining Green Flag status for the various parks and open spaces in York. Officers also said that as part of the redevelopment of the Museum Gardens better facilities would be provided for the boating community along the Ouse.

Members asked when Yearsley pool would be closed for refurbishment and Officers said that it would be closed through the summer holidays and probably also a week on either side of this. Members asked if members of the public would be able to use any of the school pools whilst the work on Yearsley baths was being carried out and Officers said that they would look into this.

Advice of the Advisory Panel

That the Executive Member be advised to:

- Recommend the Service Plans

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: In order to ensure that service and group managers are in a position to implement the strategic priorities of the directorate.

34. PURCHASING FROM VOLUNTARY SECTOR

Members considered a report that sought approval to purchase Lifelong Learning and Culture programmes through Service Level Agreements.

Advice of the Advisory Panel

That the Executive Member be advised to:

- Approve the proposed Service Level Agreement awards of more than £5k to Cube Media and Friends of St Nicholas Fields as set out in paragraph 12 of the report.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To provide a programme that meets the Council's objectives.

35. BIG LOTTERY BID: TANG HALL LIBRARY LEARNING CENTRE

Members considered a report that sought their approval to submit a bid to the Community Library strand of the Big Lottery fund in order to refurbish and extend Tang Hall library and deliver a library learning centre. There is an overall fund of £80 million and 149 library authorities are eligible to apply for this.

Members asked if the bid of £800k would be enough to cover all costs and the Officer stated that the bid was now for just over £1 million and this included inflation at 7%.

Members then considered the following options:

Option A to submit a bid to the Big Lottery to improve the existing building

Option B not to submit a bid but to look instead for alternative ways to provide a new library building in the future perhaps through developments associated with Metcalfe Lane or any future plans for Tang Hall School.

Advice of the Advisory Panel

That the Executive Member be advised to:

- Approve the submission of a bid to the Community Library strand of the Big Lottery Fund.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To refurbish and extend Tang Hall Library and deliver a library learning centre.

36. EXECUTIVE MEMBER'S COMMENTS

The Executive Member thanked Councillor Evans for his commitment as he was standing down at the next election.

Cllr. K Orrell
Executive Member for Leisure and Culture

Cllr. Bartlett
Vice Chair of Advisory Panel
The meeting started at 5.05 pm and finished at 5.50 pm.



Executive Member for Leisure & Culture and Advisory Panel 5 June 2007

Report of the Assistant Director (Lifelong Learning & Culture)

ACCESSIBLE ARTS: APPROVAL OF LOAN**Summary**

1. This report seeks approval to make a loan to Accessible Arts. Accessible Arts will use this to undertake further consultation and to prepare business and project plans in support of their bid to the Community Places programme of the Big Lottery Fund for funding to redevelop the Melbourne Centre.

Background

2. Accessible Arts have applied for a loan of £9k. Loans are one form of funding offered by the Learning, Culture and Children's Services Department to York's voluntary sector. They can be made to organisations who work in the areas of:

- Sport and Active Leisure
- Arts
- Heritage
- Open Spaces
- Children's play and young people's leisure
- Events and festivals that contribute to a vibrant and cosmopolitan city culture

and who wish to collaborate with us in one or more of our key outcome areas:

- Making York More Eventful: Enjoying, participating in, and taking the lead in cultural events and activities
- Engaging in Learning: Developing creative expression and talent, becoming more informed and acquiring skills for life
- Being Healthy: Enjoying good physical and mental health and having an active lifestyle
- Making a positive Contribution: Being involved with the life of the city and its many communities
- Taking Pride and Pleasure in the Environment: Appreciating and understanding the city and its surroundings
- Economic Well-being: Enjoying the economic benefits of a thriving cultural sector
- Staying Safe: Being protected from harm and neglect
- Infrastructure Planning: Improving the quality of the city's cultural infrastructure

3. Loans are interest free and can be given for new equipment, repairs or building work, feasibility studies, architects' or consultants' fees and / or administration costs related to a building or similar project. Repayments can be spread over a five-year period. Applications can be made at any time. Under the scheme of delegation loans of more than £5k are approved by the Executive Member.

The Project

4. Accessible Arts are a recipient of annual Service Level Agreement Funding from Lifelong Learning and Culture. They are an arts charity working to deliver high quality arts experiences for young people and adults with disabilities across York. One of their internationally acclaimed projects is the Hands and Voices singing and signing choir.
5. In 2005 Accessible Arts relocated, along with Cube Media, to the Melbourne Centre. They have since been working with the Methodist church, two local schools, key stakeholders and current centre users to develop a plan to convert the Melbourne Centre into an exemplary and sustainable Community and Media Centre. Following an initial needs analysis consultation the proposed Centre would have a specific emphasis on integrating provision for those with disabilities alongside mainstream activities.
6. The request for a loan of £9,000 is to allow this small organisation to buy in additional time and expertise to prepare a business plan and undertake further work on community consultation leading to an application to the Big Lottery Fund, in the first instance. Accessible Arts and their partners in the application will be contributing substantial additional in kind support in preparation for the bid.
7. The total amount of the proposed redevelopment work is approximately £2.3m, organised in 3 phases. The work on the Business Plan will help to project plan both the redevelopment proposal itself and the strategy for funding applications in support of the proposal.

Consultation

8. Consultation on the proposed redevelopment has already taken place with:
 - Fishergate Ward Community
 - Fishergate & St. George's Primary schools
 - York Gateway (youth club for young people with disabilities)
 - Cube Media & Accessible Arts
 - Various dance & sports groups e.g. York Breakdance and disability sports sessions run by CYC
 - Youth & Media Projects e.g. Basement, Bandstrand & Space 109
 - Other Youth Groups e.g. the Woodcraft Folk
 - Manor & Applefields Schools re Music & Media Training
 - Creative York / Science City for Business Start up Units

The Arts and Culture team have supported the consultation and will continue to work with Accessible Arts on further consultation throughout the proposal.

9. The Council is currently committed to spending £200k of the receipt from the sale of the Kent Street site (which is subject to planning permission) on community facilities in the area. Accessible Arts are one of the community organisations who could benefit from this fund. A further report will be brought on this in due course.

Options

10. The options available to the Executive Member are:
 - o To grant the loan
 - o To refuse the loan

Analysis

11. The loan will enable the preparation and consultation work by Accessible Arts, on behalf of the Melbourne Centre Partnership, can go ahead and lead to an application to the Big Lottery Fund (and other appropriate funders). If the loan is refused Accessible Arts is unlikely to be able to obtain the funding from any other source in the time available to them. It is therefore recommended that the application be approved.

Corporate Priorities

12. SLAs are given to meet the key priorities as detailed in paragraph 2 above.

Implications

13. **Financial:** Accessible Arts have requested a loan of £9k. The loans fund currently has £27,970 available in it and the request can therefore be accommodated.
14. The loan will be repaid at the rate of £1,800 per year beginning in 2008/9. However, if Accessible Arts are successful with their the Big Lottery bid they will receive an element in respect of preparation costs and it may be appropriate for them to use this to repay the loan early.
15. If the funding bids are successful then York will have an exemplary and fully integrated community centre in the heart of the city. This will substantially improve our provision of sports and arts facilities to the disabled community in the city. For the Council there are no human resources, legal, crime and disorder, or information technology implications arising from this proposal.

Risk Management

16. Successful applications to the Big Lottery fund can request financial support in respect of the preparation of their bid. However, if the bid is unsuccessful Accessible Arts have built in a loan repayment schedule of 5 years into their current business plan. Although our SLA to Accessible Arts is only £3,180, their annual turnover in 2006 was £34,471.

Recommendations

17. The Executive Member is asked to approve a loan of £9k to Accessible Arts.

Reason: So that the preparation and consultation work by Accessible Arts, on behalf of the Melbourne Centre Partnership, can go ahead and lead to an application to the Big Lottery Fund (and other appropriate funders).

Contact Details

Author

Gill Cooper
Head of Arts & Culture

Chief Officer responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning & Culture)

Report Approved

Date 24.5.07.

Specialist Implications Officer(s):

Richard Hartle
LCCS Finance Manager
Tel. 01904 554225

Wards Affected: Fishergate

All

For further information please contact the author of the report

Background Papers

Loan application file held by the author.



Executive Member for Leisure & Culture

5 June 2007

Report of the Assistant Director (Lifelong Learning & Culture)

DISCRETIONARY RATE RELIEF 2007/8 – 2008/9: APPEALS

Purpose of Report

1. This report asks the Executive Member to:
 - o decide on the cases of organisations who have submitted appeals against officers' decision not to award them Discretionary Rate Relief (DRR) for 2007/8 and 2008/9
 - o agree an amendment to the DRR criteria

Background

2. Under section 47 of the Local Government Act 1988 charging authorities have the discretion to grant rate relief from all or part of the non-domestic rate account for premises occupied by not-for-profit organisations that are wholly or mainly used for charitable purposes. The cost of awarding DRR is borne 75% by the non-domestic rate pool and 25% locally.
3. Registered charities can apply for 80% mandatory relief. Where an authority exercises its discretion to award DRR above the mandatory level, the remaining 20% is borne 25% by the non-domestic rate pool and 75% locally.
4. Sports Clubs can also apply for "Community Amateur Sports Club" (CASC) status. With this status they will be treated in the same way as charities for the purposes of DRR both in terms of the mandatory and discretionary elements of DRR.

The Award Process

5. A total of 65 organisations applied for Discretionary Rate Relief this year. Of these 59 met all the criteria and have been awarded 100% rate relief for a period of 2 years. 5 organisations did not meet one or more of the criteria and were rejected.
6. All organisations were informed of our decision and those rejected were invited to appeal if they could submit any new information or could demonstrate that there were errors of fact in our decision making. Appeals are determined by the Executive Member.

Appeals

7. 3 organisations have lodged appeals. They are:
- ❖ Friends of Hopgrove Playing Fields Association
 - ❖ York Community Gymnastics Foundation
 - ❖ 1st Huntington Scout Group
- All three received DRR in the 2005-7 round
8. All three appeals relate to criterion 4 (see Annex 1 for the criteria) which relates to revenue reserves. It states that, *Organisations must be non-profit making. Further, the level of their revenue reserves must not be in excess of 10 times the amount of the gross rates payable, or £10,000 (whichever is the higher). Higher reserves may be allowed if:*
- o *your organisation can demonstrate that they are being kept for a specific, acceptable, development project, or*
 - o *you have charitable status and your organisation's reserve policy meets the requirement of the Charity Commission, or*
 - o *it will be unable to pay the rates without putting its financial viability at risk.*

9. This criterion was adjusted in 2005 with respect to the level of permissible reserves so that:
- o only “free reserves” are taken into account
 - o the ten times multiplier applies to the gross rate payable (instead of to the 20% payable which is currently the case with charitable organisations)
 - o charitable organisations are allowed to have up to 12 months of running costs in reserve (where this is recommended in relevant Charity Commission guidelines)

These changes had the effect of allowing clubs to retain greater amounts of funding in order to maintain and develop their facilities without being penalised in respect of DRR.

Friends of Hopgrove Playing Fields Association:

10. This application was rejected because the organisation's balance sheet showed usable reserves of £32,262, 2.55 times the rates calculator. The club submitted information about orders for capital equipment and stated that their reserves will drop to £19,000. However, even at £19,000 the reserves would still be one and a half times the 10 x rates payable figure set out in the relevant criterion. Furthermore, the income and expenditure forecast for the year shows a projected surplus of £1,250 which equates to the rates the organisation would need to pay. It was therefore concluded that the club is comfortably able to pay the rates bill.
11. In their appeal the club have submitted end of year accounts having carried out essential maintenance work. Accessible funds now stand at £24,452. Further work has been commissioned costing over £12,000 (notably over £10,000 worth of drainage work to pitches) bringing the reserve down to £11,836., which brings them within the reserves criteria. In addition, the

income and expenditure account for the last financial year shows a very small surplus, therefore the payment of the rates is likely to cause an in year deficit.

12. Officers' View: This is a charitable organisation and has therefore already received 80% mandatory DRR. Based on the additional information submitted it is recommended that this appeal be upheld and the Playing Fields Association be granted DRR for 2007/08 and 2008/09

York Gymnastics Foundation:

13. This application was rejected because the organisation's balance sheet showed usable reserves of £92,933, 2.16 times the rates calculator, and significant surpluses have been achieved in the last two financial years.
14. In their appeal the Gymnastics Foundation have drawn attention to the fact that they have taken out a loan to help finance an extension to the facility, and have also used a significant amount of their reserves to help fund this expenditure.
15. Officers' View: Without an updated set of annual accounts which show the complete financial position of the foundation it is difficult to assess whether this would bring them within the financial criteria for the award of DRR. On this basis it is recommended that the appeal be turned down for 2007/08, but, once a complete updated financial position is available, the organisation be invited to apply again for 2008/09.

1st Huntington Scout Group:

16. This organisation's rates payable are £799 and they have a balance of £10,589. In their appeal the organisation have drawn attention to additional activities that will be undertaken in this centenary year of the scout movement and stated that they have accumulated cash reserves in order to allow as many young people to participate as possible without being prevented because of cost. They have, for example, purchased a commemorative scarf for each member. They have also committed themselves to planting a tree for Huntington Parish Council and providing a sundial for New Earswick Parish Council.
17. Officers' View: Whilst the activities that the organisation have drawn attention to in their appeal are undoubtedly extremely worthwhile they do not constitute acceptable "development projects" as envisaged within the relevant criterion, i.e. capital projects that contribute to the infrastructure of the organisation. With a balance of £10,589 the organisation should comfortably be able to pay a rates bill of £799 and it is recommended that the appeal is turned down.

Future DRR Criteria relating to Sports Clubs

18. A minor change to the criteria is proposed in respect of sport clubs in the form of an additional criterion that DRR could only be awarded to sports clubs who are either charities or Community Amateur Sports Clubs (CASCs).
19. CASC status was introduced by the government in 2002 to allow sports clubs to enjoy some of the benefits of charities (including mandatory rate relief)

without the difficulties of obtaining charitable status. CASC status is quite easily attained and the department has assisted the voluntary sports sector to apply. Many have successfully applied but there are a small number who continue to drag their feet.

Consultation

20. The current criteria were adopted in December 2005 after extensive consultation with the York & District Sports Federation. Further consultation will be undertaken before the proposed change is implemented.
21. A funding booklet is produced centrally and made widely available. It sets out all sources of funding available across the Council and the process for applying. Organisations are invited to submit ideas for new programmes. The Council's funding priorities are also discussed with relevant partnerships, notably [York@Large](#) and Active York.

Options

22. The options are:
 - o to make the change to the criteria as set out above
 - o to retain the criteria unchanged

Analysis

23. The benefit to the Council of CASC status is that it is cheaper to top up mandatory relief than it is to fund the full 100%. Changing the criteria will give clubs the incentive to do so and they will then be eligible to carry on receiving DRR. Clubs will be notified immediately of the change to the criteria and the implications so that they have plenty of time to apply for CASC status. Full assistance will also be given by officers.

Corporate Priorities

24. SLAs are given to meet the key priorities as detailed in Annex 1.

Implications

25. **Financial:** The base budget for DRR in 2007/8 is £41,980. The table below shows the amount that has been awarded under officer delegation. The table also shows the amount of award payable if all the appeals in this paper were to be upheld.

	Total DRR	Cost To Central Government	Cost To City Of York
	£	£	£
Approved	119,620	68,800	50,820
Appeals	1,270	320	950
Total	120,890	69,120	51,770
Base Leisure Budget			41,980
Budget to be reallocated from within existing Leisure budgets.			9,790

26. **Legal:** Discretionary Rate Relief is granted under Section 40(5) of the General Rate Act 1967.
27. There are no human resources, equalities, crime and disorder, or information technology implications arising from this report.

Risk Management

28. Organisations awarded DRR are asked to complete an update statement during the financial year to ensure that they continue to meet the criteria.

Recommendation

29. The Executive Member is asked to:
- decide on each appeal
 - agree the revised criteria set out in paragraph 18

Reason: In order to conclude the DRR process for 2007-9 and establish an amended procedure for 2009-11.

Contact Details

Author & Chief Officer Responsible For The Report:

Charlie Croft
Assistant Director (Lifelong Learning and Leisure)
Tel : 613161 Ext 3371

Report Approved



Date 24.5.07.

Specialist Implications Officer(s):

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LCCS Finance
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Suzan Hemingway
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Tel 01904 551004

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Lifelong Learning and Culture: Criteria for Discretionary Rate Relief: Report to the Executive Member for Leisure and Heritage, 12 December, 2005

Annex

Existing DRR Criteria

DISCRETIONARY RATE RELIEF – LIFELONG LEARNING & CULTURE CRITERIA

In order to qualify for Discretionary Rate Relief your organisation should meet all the criteria listed below. The total budget available for Discretionary Rate Relief is cash limited. If the total relief assessed exceeds the available budget, all payments will be reduced proportionately.

1. Organisations must be working in one of the following areas:
 - Sport and Active Leisure
 - Arts
 - Heritage
 - Open Spaces
 - Children's play and young people's leisure
 - Events and festivals that contribute to a vibrant and cosmopolitan city culture

2. Organisations must be undertaking activities that contribute to one or more of our key outcome areas:
 - Making York More Eventful: Enjoying, participating in, and taking the lead in cultural events and activities
 - Engaging in Learning: Developing creative expression and talent, becoming more informed and acquiring skills for life
 - Being Healthy: Enjoying good physical and mental health and having an active lifestyle
 - Making a positive Contribution: Being involved with the life of the city and its many communities
 - Taking Pride and Pleasure in the Environment: Appreciating and understanding the city and its surroundings
 - Economic Well-being: Enjoying the economic benefits of a thriving cultural sector
 - Staying Safe: Being protected from harm and neglect
 - Infrastructure Planning: Improving the quality of the city's cultural infrastructure

3. The organisation's activities must actively increase participation amongst one or more of the target groups:
 - Children and young people (5-24)
 - Older people
 - People with mental or physical impairments
 - People on low incomes
 - People of different cultures

4. Organisations must be non-profit making. Further, the level of their revenue reserves must not be in excess of:

- 10 times the amount of the gross rates payable, or
- £10,000

(whichever is the higher).

In assessing the level of reserves for this purpose, the assessment will be restricted to “free“ reserves which are available in reasonably liquid form (e.g. not tied up in facilities) and are not required to meet legal requirements.

Higher reserves may be allowed if:

- your organisation can demonstrate that they are being kept for a specific, acceptable, development project, or
 - you have charitable status and your organisation's reserve policy meets the requirement of the Charity Commission or
 - it will be unable to pay the rates without putting its financial viability at risk.
5. Membership must be open all sections of the community. Organisations should provide some availability of facilities to non members e.g. schools or casual users, to encourage participation.
6. Any fees charged must be affordable. (“Affordable” will be interpreted as not being so expensive as to inhibit participation by the wider community. For example, consideration will be given to whether reduced fees are available to encourage younger and older participants and those on low incomes.)
7. Organisations must be primarily for the benefit of people who live or work in York, (i.e. at least 80% of users fall in this category). Organisations whose services are aimed at a wider audience and who do not meet this 80% threshold may be given assistance on a sliding scale based on the percentage of York users over the last 12 months.
- Alternatively, organisations who do not meet the 80% threshold may be given up to 100% relief if they provide discounts for YorkCard holders in respect of their core services (as a minimum in line with the level of discount that the Council itself applies). This provision will not apply to any organisation that already receives grant funding from the Council which assists the organisation in providing YorkCard discounts.
8. Organisations must have a policy of equality which encourages access for people with disabilities and of different cultures and gender.



Meeting of the Executive Member For Leisure & Culture and Advisory Panel

5 June 2007

Report of the Assistant Director (Lifelong Learning and Culture)

Lifelong Learning and Culture Plan**Summary**

1. The paper invites comment on the draft Lifelong Learning and Culture Plan 2007-10.

Background

2. The first Lifelong Learning and Culture Plan was produced in 2005 to cover the period to 2008. This represents a refresh of that plan.
3. The Lifelong Learning and Culture Plan (attached as Annex A) is one of the two strategic plans that shapes the work of the department (the other being the Children and Young People's Plan). It takes as its starting point the aims of the Community Plan and sets out priorities for the service under 5 outcome areas:
 - o Making York More Eventful
 - o Engaging in Learning
 - o Being Healthy
 - o Building Stronger, Safer and Greener Communities
 - o A Vibrant Cultural Infrastructure
4. The individual initiatives and actions required to deliver the priorities will be found in the various service units' service plans. These in turn are reflected in individual targets given to officers through the Council's performance review process. In this way a clear thread can be seen from the highest level aspirations through to the targets of individual officers.
5. The Plan identifies Key PIs. A number of these are also reflected in the authority's Local Area Agreement.
6. Since the previous plan was produced much work has gone into improving the data that supports the "Where are we now" sections. The various data schedules that accompany each outcome area can be viewed on-line.

Consultation

7. The draft plan has been sent to stakeholders including York@Large for comment. Feedback will be available at the meeting.

Options

8. There are no formal options associated with this report but it is open to the Executive Member to suggest changes and additions to the plan.

Corporate Priorities

9. Each section of the plan identifies the various corporate objectives that it furthers.

The Next Steps

10. The Lifelong Learning and Culture Team are currently undertaking improvement planning using the *Towards an Excellent Service* model. This improvement plan once complete will be incorporated into the support section of the Lifelong Learning and Culture Plan. (The improvement plan will be the subject of a separate report to members). The full Lifelong Learning and Culture plan will then be amended in the light of feedback from the consultation and published in an accessible format.

Implications

11. **Financial:** For the most part the activity in the plan can be delivered within existing budgets. Detailed financial implications are included in individual services plans. However, some of the priorities are aspirational and will only be achieved if appropriate funding can be obtained.
12. There are no additional human resources, legal, crime and disorder, property, or IT implications.

Risk Management

13. Risk management is addressed through individual service plans.

Recommendations

14. The Executive Member is asked to agree the Lifelong Learning and Culture Plan subject to amendment to reflect feedback from the consultation.

Reason: To enable this strategic plan to be published and to guide the development of service plans.

Contact Details

Authors:

Charlie Croft
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Learning and Culture)
Tel: 553371

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning and
Culture)

Report Approved



Date 21.5.07.

Specialist Implications Officer(s)

Wards Affected:

All

Background Papers: None

Annex A: Lifelong Learning and Culture Plan

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City of York Council Lifelong Learning & Culture Plan 2007 – 2010

April 2007

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The Support Needed to Achieve the Outcomes: An Improvement Plan	

Learning, Culture and Children's Services in the City of York has a strong sense of purpose shaped by the national policies and by the local strategic priorities included in the Community Plan. The service aspires to excellence in all that it does, reflecting the local ambition for York to be a world-class city in the 21st Century. It believes that this will not be achieved unless the people who are educated and live in the city are given the opportunity to become highly motivated, flexible and creative lifelong learners.

Vision statement for Lifelong Learning and Culture

The Lifelong Learning and Culture service arm of the department will take particular responsibility for the Cultural City vision statement: *Celebrating both our uniqueness and our diversity, we will promote a culture that helps build a confident and creative community, welcomes and inspires resident and visitor alike, and encourages quality opportunities for fun, learning, and fulfillment open to all.*

Our service will help to meet the following key aims:

- **Articulate a sense of what York is** - celebrating and interpreting what's already there, recognising and celebrating what we do well, pursuing projects that are appropriate to the city, different to other cities, of the highest quality, and that make a real impact
- **Encourage creative expression and talent** - supporting and promoting the cultural sector's contribution to York's economy, inspiring entrepreneurs to develop cultural enterprise in the City
- **Create change** – helping to make York more like the words citizens have suggested we should be aiming for: cosmopolitan, vibrant, innovative, go-ahead, creative and modern
- **Raise aspirations** - creating debate and engagement, challenging the city's existing assumptions on culture thus inspiring our citizens to do new things, visit a variety of places and try new experiences. This will increase participation in, and improve the quality of, the cultural life of York
- **Get more people involved** - raising awareness of the opportunities that are available for active lifestyles, creativity and learning for life. Seeking to identify the barriers to this and being active in breaking the barriers down.
- **Use all of our resources** - maximising the opportunities to enjoy our under-exploited assets such as parks, rivers and open spaces
- **Raise the quality of provision** - increasing investment in the city's cultural infrastructure, identifying the gaps and the priorities

The Outcomes

We will work towards the following outcomes:

Making York More Eventful - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.

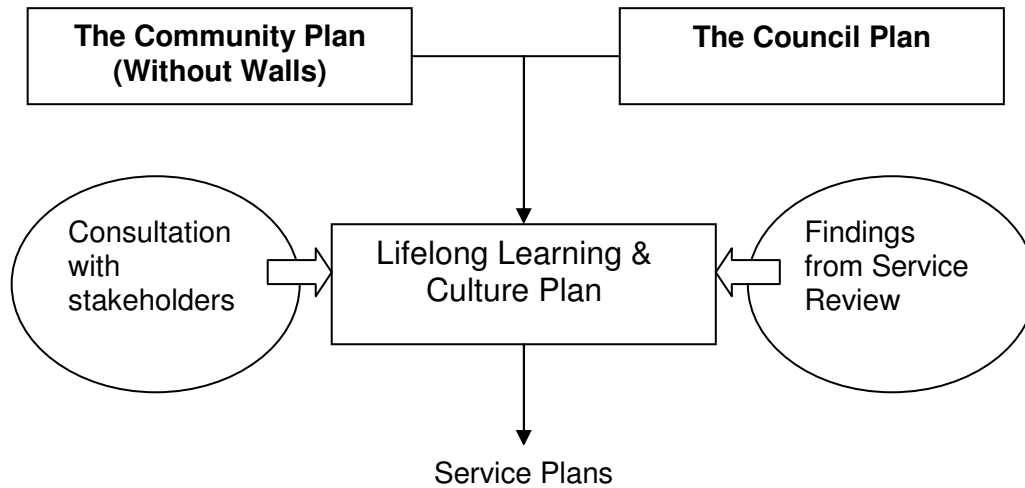
Engaging in Learning – York will be a place of creative expression and talent, with an increasing number of people of all ages and abilities participating in learning and exceeding their expectations of themselves.

Being Healthy – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.

Building Stronger, Safer and Greener Communities – Learning and cultural opportunities will contribute significantly to community strength and cohesion. Access will be open to all and local communities will increasingly direct their own provision. Greater community ownership of well maintained public open space will enhance quality of life.

Developing a Vibrant Cultural Infrastructure – Residents will enjoy an increasingly thriving cultural sector with better quality infrastructure and the economic benefits that flow from it.

This plan replaces the previous Lifelong Learning and Leisure Plan 2005 – 2008. It is a three year plan which is up-dated annually. In developing the plan we have drawn on a number of sources as represented in the diagram below.



Notwithstanding the size of the Lifelong Learning and Culture Plan, it is not a self contained document. Detailed action plans for the priorities that are referred to in the document are available elsewhere in service plans, in project plans and in team plans. All of these are public documents, available for anybody to examine should they wish to find out more about the work of the service arm.

Outcome 1: Making York More Eventful

More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities

What is being asked of us?

The achievement of this outcome will allow us to deliver on the following strategic aims in the Community Plan ('Without Walls')

The Community Plan ('Without Walls'): Strategic Aims

- Articulate a sense of what York is – celebrating and interpreting what's already there, championing the cultural sector in its wider sense: arts and heritage, sport and active leisure, play, open spaces, learning and the built environment
- Get more people involved – raising awareness of the opportunities that are available for active lifestyles, creativity and learning for life. Seeking to identify the barriers to this and being active in breaking the barriers down
- Work with York@ Large to implement the vision for the cultural life of the city.

The Council Plan: Aims and Objectives

- Develop a city-wide programme of festivals and events that make the city and its local neighbourhoods more vibrant (CA7: Vibrant and eventful city)
 - Increase participation in cultural activity by improving the quality of the city's cultural infrastructure and provision (CA7: Vibrant and eventful city)
 - Create a vibrant city centre (CA3: York's economy)
-

Where are we now?

Against Key Aims

York is an eventful place. In 2005/6 the Council's Arts and Culture team alone supported 212 events, of which 126 were new that year. For young people the Early Years Service team is on course in 2006/7 to deliver 597 holiday activities and to achieve 55,000 attendances. A City of Festivals website (www.yorkfestivals.com) has been developed with 19k hits in the first year. The "virtual" Festival Office is in place. New festivals have been developed / supported e.g. a Festival of the Rivers. Work has begun on looking at major events including participating as one of the 5 Yorkshire "Key Cities" in preparing for 2012. A priority is securing funding for the 2010 mystery plays.

There is a lot going on. However, there is more to be done. Issues include:

- o The Council's "Talk About" surveys have shown that residents strongly wish to live in a city that can be described as "vibrant" and "cosmopolitan". But the November 2006 survey revealed that only 14% of people think that York is already "vibrant" and 10% think it is "cosmopolitan".
- o York's population is rapidly becoming more diverse. Work is needed to ensure that the cultural offers keeps pace

- o Residents' satisfaction with activities for young people is only 29%. We need to improve the offer
- o A theme in consultation has been that residents say they do not know what's on. We need to develop and co-ordinate our information channels

York also has a strong brand image. In 2005 it was voted the preferred short break city of Daily Telegraph readers. However, research from First Stop York suggests concerns around falling trends in hotel occupancy and in overseas visitor numbers, and a change in the visitor profile with visitors becoming older and less affluent. Work is needed to develop and update our visitor offer to address this.

York@Large, has launched the 'York - City of Festivals' brand to co-ordinate the marketing of the city's events and festivals and new events have been built on the back of this including GF400 and Festival of the Rivers. Again, more needs to be done:

- o A survey of event organisers in 2004 showed that they thought that on the whole the council's response to events is poorly co-ordinated and contradictory. We need to tackle this perception and provide appropriate support for promoters and festival organisers to ensure an environment where organisers feel encouraged
- o The built environment in the City Centre is world-renowned for its heritage, diversity and high quality. But we lack some of the infrastructure needed to run events. Similarly our rivers, parks and public open spaces have the potential to be more fully utilised for events and activities. We need to invest in the infrastructure that will encourage greater use of our rivers, park and public open spaces for both organised and informal leisure events

Drivers for change

- o North Yorkshire Culture is pursuing a bid to develop a festivals support programme. We will participate in and help steer this for the benefit of York
- o The City Centre Partnership has been established and is looking at city centre events. We will actively co-operate with them in this
- o The regional response to London 2012 is developing and is likely to major on culture. We will participate within this
- o The regional major events strategy is developing. We will seek to work with this
- o Various Big Lottery funds have been announced. We will aim to access these to take forward our agenda
- o The concepts of the 5 Key Cities and the city regions are developing. We will be active in these debates and help to steer the agenda
- o As the Illuminate programme comes to an end we will participate in the closing events and in discussing what happens next

Outcome 1: Making York More Eventful

What will we do?

Priority 1: Enhance the vibrancy of the city and its local neighbourhoods by further developing the programme of festivals and events

Key improvement areas to be taken forward in service plans will be:

- Strengthening the 'York - City of Festivals' brand with events organisers and the public
- Increasing awareness of and involvement in events by local people
- Filling current gaps in the programme
- Improving the quality of key events to "world class"

Priority 2: Increase participation rates by enhancing the diversity and accessibility of cultural activities

Key improvement areas to be taken forward in service plans will be:

- Increasing the opportunity for communities to lead cultural events and activities through focussed work in targeted communities
- Increasing the reach of information about opportunities

Priority 3: Increase the opportunities available to young people to take part in a range of events

Key improvement areas to be taken forward in service plans will be:

- Working with schools and partners to improve the cultural offer within the extended schools programme
- Co-ordinating improved information about provision available
- Increasing opportunities for intergenerational events and activities
- Increasing the range of all year round activities available for young people

Resource allocation to support this priority

- o The £25k events budget will be used to stimulate new programme
- o We will top-slice funds to support the North Yorkshire Culture bid
- o We will identify funding from within existing budgets to ensure that events and festivals are covered by the new Visitor Information Centre
- o We will seek funding from the IT development programme to develop YORtime
- o We will influence the new Area Tourism Plan to bring resources into this area
- o We will bid for Big Lottery funding

Performance Indicators

Indicator		Performance				Targets		
		2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
LA 2a	Number of events in the City supported by the Arts and Culture Service				330	340	350	360
SSC 13.1	Number of new festival/event activities designed to target communities with low participation rates					30	34	38
LY 11	Number of visits to www.yorkfestivals.com				18691	7568	20000	25000
LY 12	% of respondents who see York as 'cosmopolitan, vibrant' - TalkAbout Survey				42.5%	47.5%	45%	50%
EDE 5.2	Number of high quality events in York supported by York@Large				180		184	188

Outcome 2: Engaging in Learning

York will be a place of creative expression and talent, with an increasing number of people of all ages and abilities participating in learning and exceeding their expectations of themselves

What is being asked of us?

The achievement of this outcome will allow us to deliver on the following strategic aims in the Community Plan ('Without Walls')

The Community Plan ('Without Walls'): Strategic Aims

- Raise aspirations – creating debate and engagement, challenging the city's existing assumptions on culture thus inspiring our citizen's to do new things, visit a variety of places and try new experiences. This will increase participation in, and improve the quality of, the cultural life of York (A City of Culture)
- Create change – helping to make York more like the words citizens have suggested we should be aiming for: cosmopolitan, vibrant, innovative, go-ahead, creative and modern
- Encourage creative expression and talent – supporting and promoting the cultural sector's contribution to York's economy, inspiring entrepreneurs to develop cultural enterprise in the city (A City of Culture)
- Encourage and value all forms of creativity and talent (The Learning City)
- Promote a culture of learning throughout life (The Learning City)
- Establish an Employers' Charter (Kite mark) that supports employee development and learning (The Learning City)
- Improve the quality and choice of learning provision in York (The Learning City)
- Enhance the accessibility and quality of information advice and guidance about learning and work (The Learning City)
- Stimulate and increase demand for learning in all age groups (The Learning City)

The Council Plan: Aims and Objectives

- Encourage cultural diversity and tolerance, creative expression and talent (CA7: Vibrant and eventful city)
- Promote greater use of libraries and archives to ensure that they are an essential source of information and learning (CA7: Vibrant and eventful city)
- Increase the number of people learning from the knowledge that is stored in our museums and galleries (CA7: Vibrant and eventful city)
- Strive for excellence and creativity in educational achievement (CA2: Improve Opportunities for Learning)

- Improve the range of opportunities for formal and informal adult and lifelong learning, and support residents to develop skills for life (CA2: Improve Opportunities for Learning)
 - Support residents in learning and work, and improve skill levels in key areas of the economy (CA2: Improve Opportunities for Learning)
-

Where are we now?

Against Key Aims

The National Skills Strategy Skills: Getting on in Business, Getting on in work is the key document that sets the context for skills development and for learning in the post 19 sector. The key message in the paper is that Britain has significant weaknesses in skills; too many young people drop out of education and training before they are 17; too many adults lack basic in literacy, language and numeracy and too many communities have high concentrations of low skilled adults.

York has significant numbers of adults without a level two qualification in literacy, numeracy or ICT, with some 25% of adults lacking a GCSE at grade C or above or equivalent in Maths or English. 25% of adults in York have no formal qualifications while 36% have an NVQ or equivalent at level three and above and 24% have a qualification at level 5. This means the local workforce potentially lack those skills that employers need.

All of this involves a significant cultural change so that people see learning as something they engage in throughout their lives. This is a significant challenge for generations who have viewed their time at school as the one and last time that they engaged in learning.

DCMS has been working closely with the DfES to identify what its sectors, such as the arts, sport, museums and libraries can do to support the Skills for Life strategy. DCMS plans to develop and test its sectors' potential for providing alternatives to college-based learning and innovative training resources. Museums, libraries, galleries, archives, arts organisations and the built and historic environments are educational resources for people of all ages and backgrounds. They have the potential to engage adult learners, including those with skills for life needs, who do not find formal education attractive or accessible.

All of the services in Lifelong Learning and Culture can contribute to the creation of a culture of lifelong learning in York from the varied adult education programme offering courses studied for personal development as well as those that lead to further and higher education through to informal learning opportunities provided through sport, arts, events, open spaces, etc. We need to establish a benchmark of current activity in order that we can begin to set challenging targets.

Drivers for Change

- o *Inspiring Learning for All* provides a national framework within which the Library Service will develop its learning offer. The action plan for the Library Service following peer review will focus on learning. Improvement of library premises is vital

- o *The Vital Link* is focusing particularly on how creative reading activity through libraries can motivate students and engage new learners. It takes partnership between the library and Skills for Life sectors as its starting point. We need to complete the improvement framework and develop an action plan to take this forward
- o *Renaissance in the Regions* funding is focussing on learning in museums. We need to exploit this opportunity
- o The absorption of Learning Connections into the authority provides the opportunity to develop flexible learning centres
- o The recent Leitch report on the future of FE restated the commitment to public funding being directed at adults achieving their first full level 2 qualification and those who lack basic literacy and numeracy skills. Whilst reiterating a continued commitment to Personal and Community Development Learning it emphasises that the majority of this learning will increasingly have to be funded by student fee income and that in many cases this will have to be on a full cost basis
- o A recent report entitled *Heritage and Learning in York* made a number of recommendations which the heritage learning network will take forward
- o LPSA2 funding has been made available for improving literacy, numeracy and employability skills in York

Outcome 2: Engaging in Learning

What will we do?

Priority 1: Increase the opportunities for formal lifelong learning in a range of cultural settings

Key improvement areas to be taken forward in service plans will be:

- Developing better service arm performance indicators which set a base line for engagement in formal learning
- Extending the use of learning tasters at events and festivals

Priority 2: Support more residents into work by improving Skills For Life

Key improvement areas to be taken forward in service plans will be:

- Developing a whole service arm approach to supporting residents into work by improving Skills For Life

Priority 3: Increase opportunities for people to take the first step back into learning

Key improvement areas to be taken forward in service plans will be:

- Creating progression routes for informal learning events and activities

- Working with community groups and organisations to develop programmes that target groups and individuals who currently do not participate

Priority 4: Contribute to the development of a City wide learning culture

Key improvement areas to be taken forward in service plans will be:

- Increasing partnership working with professional cultural organisations to improve the range of learning opportunities in the cultural sector
- Create an attractive self-funding learning for life programme

Priority 5: Increase accessibility to learning through the use of technology

Key improvement areas to be taken forward in service plans will be:

- Identifying and working with excluded groups to bridge the digital divide
- Increasing the number of people who have the appropriate e-skills / IT skills to access e-learning

Resource allocation to support this priority

- o We will invest capital in the creation of a flexible learning centre at Acomb Library
- o We will seek Big Lottery funding to increase learning opportunities in libraries, play, and parks & open spaces
- o We will use available Extended Schools funding to create high quality lifelong learning opportunities for communities

Performance Indicators

Indicator		Performance				Targets		
		2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
PA 1	Number of pupils taking instrumental tuition with Arts & Culture Service in school. DfES return, Feb	2560	2446	2501	2244	2550	2600	2650
BVPI 118a	% of library users reporting success in obtaining a book to borrow (measured every 3 years)	Not Req	67.50%	Not Req	Not Req	70%	Not Req	Not Req
BVPI 118b	% of adult library users reporting success in gaining information as a result of a search or enquiry (measured every 3 years)	75%	67.4%	Not Req	Not Req	69%	Not Req	Not Req
BVPI 118c	Satisfaction with the library service (measured every 3 years)		92.4%	Not Req	Not Req	94%	Not Req	Not Req
BVPI 170a	Number of visits/usages of museums/galleries per 1000 population (for all LA funded or part funded museums from 2005/06)	2712	3081	3134	4028	3134	4000	3882
BVPI 170b	Number of those visits (BVPI 170a) of museums/galleries per person per 1000 population (for all LA funded or part funded museums from 2005/06)	2176	2323	1916	2515	2484	2608	2700
BVPI 170c	Number of pupils visiting museums and galleries in organised school groups	19699	24357	23837	26387	26500	27000	27050
LPSA 10.4	Number of adults registering and completing courses through public libraries				763	838	840	841
LPSA 10.1	Number of adults achieving Entry Level 3 qualification as part of the Skills for Life Strategy through Adult and Community Learning York				27			113
LPSA 10.2	Number of adults achieving Entry Level 1 qualification as part of the Skills for Life Strategy through Adult and Community Learning York				64			360
LPSA 10.3	Number of adults achieving Entry Level 2 qualification as part of the Skills for Life Strategy through Adult and Community Learning York				124			559
BVPI 117	Number of library visits by 1000 population	4051	4214	4627	4764	4900	5100	5200

Outcome 3: Being Healthy

More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles

What is being asked of us?

The achievement of this outcome will allow us to deliver on the following strategic aims in the Community Plan ('Without Walls')

The Community Plan ('Without Walls'): Strategic Aims

- To be a city where residents enjoy long, healthy and independent lives through the promotion of healthy living (The Healthy City)

The Council Plan: Aims and Objectives

- To promote independent living and improve life chances in education, health, leisure, work. (CA5: Independent living).
 - To promote healthy living (CA5: Improve Health)
 - To increase participation in sport and active leisure and promote active lifestyles (CA5: Improve Health)
-

Where are we now?

Against Key Aims

Improving the health of the nation and tackling health inequalities are high priorities for both national and local government. For example, it is widely accepted that only around 30% of the adult population are doing enough physical activity per week to derive a health benefit and sustain a healthy lifestyle. Recognition of the need to invest in preventative health is growing.

One of the key changes in the current NHS improvement plan is a move towards a focus on the whole of health and wellbeing, not only illness. "Choosing health" focuses upon the contribution that physical activity and healthy lifestyles make to physical health, mental health, mood and wellbeing, and sets out clear measures for development.

In particular it challenges local authorities and Primary Care Trusts to improve the percentage of adults who take part in 30 minutes of moderate intensity physical activity at least 5 times a week (DoH guidelines), and to increase the percentage of adults for whom 3 of these are in a leisure related activity (DCMS guidelines). This could be sport, walking the dog, gardening, tap dancing etc. This provides a clear driver for this plan. Issues that we will need to tackle if we are to make significant progress include:

- Physical activity levels in our region have been shown through the Active People survey to be lower than the national average (21%) with only 20.1 % of our region's adults hitting the 3 x 30 minutes target.
- In York, whilst this figure is moderately improved, still only 24.8% achieve the target and more worryingly 45.8% do no physical activity at all. York has already agreed an Local Public Service Agreement (LPSA) target which will increase the rate of participation by 3% by Nov 08
- 24.1% of men and 27.7% of women in our region are now obese. Nationally, 15.8% of 2 – 15 year olds are also obese. Through promoting a healthy lifestyles agenda we will aim to have a causal effect on the city's obesity rates
- The York and Selby PCT has no single direct means of measuring its progress in the area of mental health and wellbeing. Whilst a number of projects are in place to increase the detection and promotion of early intervention of depression, and to signpost information about mental health, the only outcome measure is focused on reduction in death rate by suicide and undetermined injury. In this instance, York and Selby areas are below the national average yet subject to fluctuation
- 16.6% of households in York include at least 1 disabled person and local research suggests that for both these individuals and their carers, participation in physical activity is lower than the city average
- Research suggests that participation rates for older people and women are also lower than in the general population in York. We need to reduce the participation gap for these target groups
- With the "health" picture for adults causing concern it is vital that the healthy lifestyle message is promoted for young people through an education system which values and enables breadth of activity. The national PESSCL strategy has been supported with over £1billion being made available for PE and school sport with all schools in England benefiting in some way
- In terms of % of school children who achieve the government's target of 2 hours high quality physical education and school sport per week, current information suggests that 71% of York schools are offering this. However, the processes in place to make judgement on the quality of provision remain an area for development. York has agreed an LPSA target with DfES of raising this figure to 87% by 2008

Drivers for change

- In our Sports and Active Leisure Strategy the city aspires to be the most active in the country. Given that participation rates are shown to be so low, there is clearly much to be done. This means that we must prioritise our support for the Active York partnership, revitalise its zonal organisation and drive its citywide plans in order to make an impact on participation rates
- Active York has achieved Community Sports Network status. Some funding will be available channelled through the newly established County Sports Partnership and Yorkshire Sports Board
- It is important to consider active recreation as being more than just participation in sport. Therefore we shall maximise York's excellent opportunities for active recreation through, for example, walking buses, green Gyms, youth dance

classes at performing arts centres, active lifestyles sessions within Adult Education and the fact we have been named England's top cycling city

- Increasing the percentage of school children accessing 2 hours of high quality PE per week from 71% to 87% by 2008 is challenging. Because of this we will focus resources on cross service curriculum and extended schools support and will develop closer working relationships with school sports partnerships, specialist sports and arts colleges and other community providers.
- We have a vibrant voluntary sector that provides the majority of the sports participation in York and a thriving community dance sector but both require more support to strengthen its organisation and funding. This will be a priority area
- Looking at sports facilities across the city, even with modest increases in participation rates demand would greatly outstrip supply. Supply and demand modelling for key facilities shows that we are short of what we need: We have a demand for more sports hall space providing up to 30 more badminton courts needed. There is also demand for additional swimming provision
- The city's playing pitches audit shows there is a shortage of pitches and many existing pitches are of poor quality
- Where we do have facilities available, many are badly in need of investment. Many clubs, for example, are hiring facilities that are unfit for purpose and uninspiring for participants. As such we must, through Active York, prioritise need for retention, replacement and refurbishment of these facilities and coordinate our resources accordingly
- The council's own facilities are in poor condition and require significant investment. These too, must be prioritised and developed within the scope of the Active York investment plans
- Many school facilities are not open to community use and therefore are unused for much of the time. This will be tackled through the extended schools programme bringing these facilities back into wider community use
- One of the major reasons given by individuals for not participating is lack of knowledge about what's available. Improving the access to information is a clear priority for the Local Authority but must clearly be linked to the impacting on increasing participation rates

Outcome 3: Being Healthy

What will we do?

Priority 1: Increase the range of, and access to, high quality opportunities that encourage a culture of participation in healthy lifestyles

Key improvement areas to be taken forward in service plans will be:

- Reviewing our direct service provision to ensure it fills market gaps
- Increasing activities that raise residents' consciousness about what they can do to benefit their physical and mental health
- Increasing the range of physical activity programmes available in each of the sports zones
- Better co-ordinating cross-service health and well-being programmes to contribute strategically to the targets of the city Sport & Active Leisure Plan

Priority 2: Build stronger partner networks to ensure provision is coordinated

Key improvement areas to be taken forward in service plans will be:

- Developing Active York as a community sports network and strengthening the organisation of the zonal partnerships
- Resourcing a time focused action plan in conjunction with the PCT to deliver the physical activity strategy

Priority 3: Build the capacity of the city's voluntary sector to enhance facility and activity provision

Key improvement areas to be taken forward in service plans will be:

- Expanding the type and level of support for a wider range of voluntary organisation networks
- Increasing the flow of Section 106 funds to zonal development plans
- Increasing external funding levered in for development programmes
- Better directing existing resources in a way that enhances provision through the voluntary sector
- Resourcing volunteer development programmes across all services

Priority 4: Make our own leisure facilities more fit for purpose

Key improvement areas to be taken forward in service plans will be:

- Refurbishing the council's sport and active leisure sites to create excellent customer focussed facilities
- Increasing the use of schools as local recreation facilities through the extended schools programme

Priority 5: Provide sources of information to promote participation in active and healthy lifestyles

Key improvement areas to be taken forward in service plans will be:

- Improving cross-service co-ordination of active leisure and healthy living information e.g. through integrated children's centres
- Improving the cascade of information to specific geographic and targeted communities through Active York zone management groups
- Improving information on progression routes for a range of activities
- Improving the Yortime community website so that community groups can maintain their own pages

Resource allocation to support this priority

- o We will invest capital in the improvement of our leisure sites and seek partnership agreements which allow the creation of new facilities and services.
- o We will identify funding from within existing budgets to ensure that staff stimulate new programmes which reach the least participating sections of the community and we can match partnership funding required for the deployment of community sports coaches.
- o We will bid for both capital and revenue funds through the "Active York" community investment fund portfolio, in order to deliver the city's sport and active leisure strategy. Along with partnership funding this will amount to £1.5million over the next 2 1/2 years.
- o We will continue to bid for national resources being offered through the PESSCL and health agendas in order to ensure a broad continuum of healthy lifestyle choices.

Performance Indicators

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Indicator		Performance				Targets		
		2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
BVPI 119a	% of residents satisfied with LA cultural services - Sport & Leisure	56%	55%	44%	40%	45%	40%	45
LY 8b	% of residents who have used any sports facilities, events or courses in the last year, on a frequent basis			66%	54%	55%	56%	57%
LS 1	Number of swims and other visits per 1000 population	5743	5463	3216	3993	4100	4300	4400
LPSA 12.1	% of adults participating in at least 30 mins moderate intensity physical activity sport on 3 or more days each week					Target for 2009/10 is 27.8%		
CYP 1.1	% of 5-16 year olds participating in an average of 2 hours high quality PE				62%	75%	85%	88%
CYP 11.10	Number of pupils who have participated in one or more community sports, dance or multi-skills club with links to the school				31%		33%	35%
CYP 14.1	% of pupils involved in sports volunteering and leadership during the academic year						8%	12%
CYP 14.3	Number of voluntary sports clubs achieving Charter Mark				21	30	32	34
LS 5a	Number of sports education coaches courses held		39	40	60	65	67	70
LS 5b	Number of people gaining qualifications through sports education courses		274	380	360	360	365	370
SSC 9.5	% of population volunteering in sport and active recreation for at least one hour per week					2009/10 target 5.75%		
SSC 12.2	% of population that are within 20minute travel time of a range of 3 different sports facility types of which one has achieved a specific quality assured standard						24.59%	42%

Outcome 4: Building Stronger, Safer, and Greener Communities

Learning and cultural opportunities will contribute significantly to community strength and cohesion. Access will be open to all and local communities will increasingly direct their own provision. Greater community ownership of well maintained public open space will enhance quality of life.

What is being asked of us?

The achievement of this outcome will allow us to deliver on the following strategic aims in the Community Plan ('Without Walls')

The Community Plan ('Without Walls'): Strategic Aims

- Empower and encourage residents to participate actively in the life of the community (*The Safer City*)
- Overcome barriers to community cohesion and ensure that no-one is excluded (*The Safer City*)
- Be a welcoming and inclusive city to people of lifestyles, cultures, faith communities and ethnic backgrounds (*The Inclusive City*) Use all of our resources – maximising the opportunities to enjoy our parks, rivers and open spaces
- Promote taking pride in the environment to local people and support them in improving the quality of their communities (*The Sustainable City*)
- Increase the amount and quality of publicly accessible green open space, including the amount of woodland (*The Sustainable City*)
- Work with others to provide a range of positive social activities for young adults (*The Safer City*)

The Council Plan: Aims and Objectives

- Increase the opportunity for residents and communities to lead, plan and enjoy cultural events and activities to take pride in their communities by leading, planning and enjoying cultural events and activities (CA7: Vibrant and eventful city)
- Encourage all children and young people to become active and responsible citizens (CA2: Improve Opportunities for Learning)
- Enable hard to reach and excluded groups to take part in the life of the city (CA6: Build strong proud local communities) Protect and enhance the built and green environment that makes York unique (CA1: Take Pride in the City)
- Increase resident satisfaction and pride with their local neighbourhoods (CA1: Take Pride in the City)
- Encourage residents to enjoy using and take pride in the city's parks, open spaces, allotments and rivers improving their quality, accessibility and the range of activities available in them (CA7: Vibrant and eventful city) Increase the opportunities available to young people to take part in a range of sport, arts, leisure and cultural activities in modern facilities (CA7: Vibrant and eventful city)

- Reduce the fear of crime experienced by York residents through building safer communities (CA4: Safe City)
- Work to reduce the number of young people involved in crime and anti-social behaviour (CA4: Safe City)

Where are we now?

Against Key Aims

National Policy is to create thriving, vibrant sustainable communities which will improve everyone's quality of life. A sustainable community is one where people want to live and work now and in the future. The vision for active communities is of strong, active and empowered communities, increasingly capable of doing things for themselves.

Government guidance emphasises the need to ensure that community and voluntary organisations and local people are in a position to play a full and equal part in decision making. The Government's community cohesion agenda is also important here with its aim of promoting greater knowledge, respect and contact between cultures, encouraging a common vision and sense of belonging for all communities.

With respect to public open space, nationally the vast majority (91%) of the public believes that parks and public spaces improve people's quality of life (ref. *Parks and Squares – Who cares?* Cagespace 2005). In York this interest in green space appears to be matched by use. Survey work undertaken for the 2001/02 Best Value review of parks and open spaces found that 48% of respondents use a green space in any one week, with 85% of respondents using a green space at some stage during the year.

There are a number of issues for York which suggest the need for targeting of cultural services:

- Aging population – There are over 30,000 people over 65, and nearly 4,000 people over 85 in York. Furthermore, these numbers are projected to rise in the next few years at double the national rate. Older people in York are also likely to be poorer than the national average
- Cultural diversity – the proportion of Black and Minority Ethnic (BME) groups in York is smaller than the national average but is significant at 4.9% and growing
- The number of disabled people is increasing – with disabled people now forming 17% of the population whilst 16% of children have Special Educational Needs (although they are not all disabled)
- In terms of overall deprivation York is ranked 219 out of 354 local authorities. However, 10 of its 118 "Super Output Areas" are within the 20% most deprived SOAs in England. Six of these are clustered with Westfield and Clifton.
- Locally young people are perceived as being a problem and resident satisfaction with the activities available to them is only 29%
- The Council's equalities plan "Pride in our Communities" 2004 sets out a number of issues for culture:

- ❖ To broaden the cultural diversity in services, festivals and events offered in York
- ❖ To increase awareness amongst all groups about the leisure and cultural activities available in York
- ❖ To improve access to leisure activities for disabled people
- ❖ To address gender stereotyping in young people's choice of cultural activities that can stifle potential interest and talent
- ❖ To improve the range of appropriate services and activities for those groups of children and young people who can find there are not enough. The most affected groups are those in the older age group, disabled, or from Black and Minority Ethnic communities

In terms of the local voluntary learning and cultural sector robust data is not currently collated. However, the team worked with 513 different cultural community groups in 2005/6 of which 299 were new to the department. The task is to deepen the quality of that support. Issues are:

- It is clear that volunteers are the lifeblood of cultural activity in York. Data is not comprehensive but we know that nationally 7 per cent of all adults volunteered in a culture or sport sector during the past year. York's figure for sport is only 5.5%. The reasons need to be understood and the figure improved
- Although there are many mechanisms available for York residents to become involved in the running and planning of local services it is increasingly noticed that participation is declining. Moreover, empirical evidence suggests that participation has never been particularly vibrant in the case of those who are most deprived
- There are 876 community group and organisations listed on Yortime. The support available needs to be strengthened
- There are numerous "friends groups". These need to be strengthened and extended
- We need to support and develop the networks already exist for community groups who have common interests and ambitions e.g. Local History Forum, York and District Sports Federation. Performing and Live Arts in York, York Cares and Millennium Volunteers

There is clear evidence of the value of cultural activity in promoting a safer community e.g. by providing a diversion from the risk of offending behaviour. During the summer out-of-school activities programme a drop in recorded anti-social behaviour of 17% has been recorded (2005).

Drivers for Change

The emergence of neighbourhood planning in the Council will provide a focus for Lifelong Learning and Culture's input to wider local agenda using a community development approach to planning and delivery of community leisure services.

We will work to strengthen our partnership working, for example through [York@Large](#) and through Active York with its zonal approach to further this agenda.

With regard to public open space, the Cabespace survey identified the seven things that public spaces have to get right and these provide a framework for assessing York's position:

- **Maintenance and management:** This is what people are most concerned about. In York efforts have been made over the last two years to develop management plans for key sites, five of which now have management plan with more sites to come over the next two years. This is supported by the development of new proactive customer focused maintenance arrangements with Commercial Services. 3 parks now have the "Green Flag" award. The task now is to extend this to all eligible sites. More sites need to have management and maintenance plans.

Quality of play areas also needs to continue to improve to meet the relevant national standards.

- **A community resource:** Parks and public spaces help to create a sense of ownership and pride in a community, and are essential for improving the quality of life in urban areas. In York we have some 33 "Friends", community groups and associations who help out with the animation and care of our open spaces. In support of this a range of community activities and celebrations take place across the City's green spaces. We need to work to increase this number.

Over the last three years the value of allotments as community resource has come to the fore. Not only do they offer the chance for home grown food, fruit and flowers but they can be a sense of community pride and activity. At 3 sites tenants have come together to build children's gardens, restored shops to sell seeds, fertiliser and produce, and organise work parties, mentoring and BBQ's! Take-up has increased significantly. Continued improvement is needed.

- **Space for nature:** Parks provide havens for wildlife and the opportunity for contact with and learning about nature. English Nature recommends that Local Nature Reserves (LNRs) be provided at the level of 1 ha per thousand population. For York with 183,100 people, there should 183 hectares of LNRs. The three existing LNRs cover 62 hectares, this could increase to 66 hectares with the establishment of Acomb Wood and Meadow as an LNR. Acomb Wood was purchased in 2003 so helping to safe guard its future and contribute to the woodland cover in the city which is well below the national average. There is scope for a further small increase in the coverage of LNR.

The 3 year grant aid to fund the Local Nature Reserves Officer post ended in 2006. Means need to be found to continue the care and management of exiting LNRS, to bring forward new sites for designation workload in this area, to run session for local schools and support community groups.

- **Leisure and recreation:** People use parks for relaxation and exercise and see links with health and community issues, particular for children and young people. In York the number and quality of children's play areas in the city is growing each year, with nearly half meeting National Playing Field Association standards. For older children basketball and skateboard facilities have been provided and improved. For others green spaces offer the places for relaxation and quite contemplation in both formal and informal settings.

York's green space also provide a base for city wide and local events and activities for both residents and visitors, events may be commercially driven or of a community and charitable nature.

In 2003 Members under took a Scrutiny investigation in "Making more use of York's Rivers and Riverbanks. Following the investigation facilities are being improved and information made more accessible to a range of users including boaters, walkers, cyclist and anglers. Looking forward to the summer of 2006 the city's rivers will host a "Festival of the Rivers" which will draw together these many interesting in a month long celebration.

- **Design quality and cultural heritage:** Good quality, varied and attractive design is considered a major strength. In York the adoption of management plans has created the opportunity to clearly specify the design criteria for sites - the materials, plants and even colours to be used so that a consistence feel and quality is created across each space.
- **Health and well being:** Public spaces are seen as very important for physical and mental health and for well-being. York's green space are a home for sports pitches, greens and courts, whilst the allotments service offers the opportunity to grow food with a known provenance.

Overall there is a perceived lack of an overarching parks and open spaces strategy to consolidate the good work over recent years and to set and guide future work programme.

Outcome 4: Building Stronger, Safer, and Greener Communities

What will we do?

Priority 1: Work with communities to help them develop and direct their own opportunities for lifelong learning and culture

Key improvement areas to be taken forward in service plans will be:

- Better connecting and supporting voluntary groups to help develop their own opportunities in their communities especially in respect of young people
- Designing more programmes that bring disparate communities together
- Extending the “ABCD” community development approach through staff training

Priority 2: Undertake the improvements in service provision suggested by the Council’s Equality Plan

Key improvement areas to be taken forward in service plans will be:

- Undertaking cultural diversity training for all staff
- Improving the diversity of resources and book stocks
- Improving the breadth and balance of activity programming within our cultural provision
- Better connecting to the existing diversity networks to inform our work

Priority 3: Improve access to cultural activities, facilities and information

Key improvement areas to be taken forward in service plans will be:

- Improving community consultation to address access issues in our cultural facilities through subsequent development briefs
- Developing opportunities for co-ordinated information promotion across services

Priority 4: Develop the Extended Schools initiative as a focus of delivery of services to families and communities

Key improvement areas to be taken forward in service plans will be:

- Getting 36 schools up to the core standard of: Swift and easy referral, Parenting support, Quality Child care, Community access

Priority 5: Increase residents’ enjoyment of and pride in the city’s parks, open spaces, allotments and rivers, by improving their quality, accessibility and the range of activities available in them

Key improvement areas to be taken forward in service plans will be:

- Improving the management of open spaces with improved development plans leading to nationally recognised quality awards for more public open spaces
- Improving the care and protection of environmentally sensitive open spaces
- Improving the quality of information available to the public at key sites
- Improving the service's knowledge of users and non users through survey work
- Carrying out targeted improvement to allotments sites, play areas, and parks designed to increase usage
- Developing and publicising more programmes which present the city's environment as health promoting
- Increasing animation in parks and open spaces
- Improving planning through a service asset management plan and an overarching city wide Parks and Open Space strategy

Priority 6: Increase the involvement of schools and the wider community in care of the environment

Key improvement areas to be taken forward in service plans will be:

- Increasing the number of learning opportunities for young people through schools and holiday programmes to increase their involvement in and awareness of the environment
- Develop and support partnerships such as with Yorkshire Wildlife Trust
- Encouraging more adults to become involved with parks and opens spaces by supporting community groups and allotment tenant associations to take greater control and interest

Priority 7: Improve the appearance and vitality of the urban public spaces

Key improvement areas to be taken forward in service plans will be:

- Encouraging ownership of public spaces through creative consultation and active participation in public arts projects
- Developing a programme of, contemporary public art in the city through the Renaissance Group
- Ensuring greater consideration for public art and design in the city's major developments at Coppergate and Hungate by working with the Council's Planning section on development briefs

Priority 8: Raise awareness of York's role and impact on the wider environment

Key improvement areas to be taken forward in service plans will be:

- Engaging targeted community groups in discovery and exploration of their history and local environment

- Increasing involvement in existing community environmental projects through integrating arts in the delivery

Priority 9: Develop activities that help to ensure communities are safe

Key improvement areas to be taken forward in service plans will be:

- Increasing the number of activities and variety of the young people's activity programme
- Increasing the number of "open access" areas for informal sport and activity (including extended schools provision)
- Increase the number of young people participating in targeted sports programmes
- Increase the number of volunteers (working within home office guidelines) supporting young peoples sports activity

Priority 10: Make improvements to the environment that will make open spaces and leisure facilities more secure

Key improvement areas to be taken forward in service plans will be:

- Review and update site and activity risk assessments
- Addressing security issues at sites through facility development briefs and targeted investment

Resource allocation to support this priority

We will:

- Seek funding for the further development of Yortime for the development of groups' own pages
- Use our corporate training budget for further ABCD budgets and for departmental equalities training
- Use the festivals support budget to target increased diversity in the programme
- Make extended schools capital funding subject to bids from schools and Shared Foundation Partnerships. These proposals to be agreed by Children's Centre Project Board
- Where appropriate direct Section 106 payments to community priorities identified in zonal plans
- Direct the Library book stock fund to ensure that resources and book stocks available are more culturally diverse
- Direct some existing budget to the project to produce an open space strategy
- Continue to direct appropriate Section 106 payments to support the above priorities
- Seek Big Lottery funding for project(s) which will deliver on the above priorities

- Reprioritise funding in order to retain the Local Nature Reserves Officer post

Performance Indicators

Indicator		Performance				Targets		
		2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
LY 6a	Number of community groups with who leisure has worked with during the year	320	431	630		To be continued for information purposes only		
CYP 7b	% of residents satisfaction with leisure activities for YP (measured through Resop)	24%	18%	25%	29%	35%	38%	40%
BVPI 119e	% of residents satisfaction with LA cultural services - Parks and Open Spaces	67%	77% (8%)	70% (11%)	76%	76%	76%	78%
BVPI 119e (i)	% of residents dissatisfaction with LA cultural services - Parks and Open Spaces (bi-annual survey)		8%	11%	7%		7%	
LP 3	% of playgrounds that conform to National Playing Fields Association Standards	20%	30%	32%	36%	39%	42%	47%
LP 6	% of schools taking part in Environmental Education Programme	38%	23%	24%	20%	22%	22%	24%
LP 13	Number of sites meeting Civic Trust Green Flag Award status	0	0	1	2	3	3	3
LP 15	Number of parks and open spaces with Community Groups attached			33	33	33	34	35

Outcome 5: Developing a Vibrant Cultural Infrastructure

Residents will be enjoying an increasingly thriving cultural sector with better quality infrastructure and the economic benefits that flow from it.

What is being asked of us?

The achievement of this outcome will allow us to deliver on the following strategic aims in the Community Plan ('Without Walls')

The Community Plan ('Without Walls'): Strategic Aims

- Provide a strong and distinctive cultural sector, enriching the lives of residents and visitors (*The Thriving city*)
- Raise the quality of provision – creating a plan for investment in the cultural infrastructure, identifying the gaps and seeking funding to address the issues and allow York to secure its international and national cultural role (*A City of Culture*)
- To be ranked as an international quality leisure and business visitor destination (*The Thriving City*)
- Encourage creative expression and talent – supporting and promoting the cultural sector's contribution to York's economy, inspiring entrepreneurs to develop cultural enterprise in the city (*A City of Culture*)
- Build successes – recognising and celebrating what we do well, making the best of what already exists, encouraging co-operation and partnerships, adding value through joined up working, providing practical support to the cultural sector (*A City of Culture*)

The Council Plan: Aims and Objectives

- Support the creative industries as a key economic driver for the city
- Generate business growth and start ups in science, creative, tourism and other key business sectors to protect existing jobs and provide higher quality, sustainable and higher paid jobs (CA3: York's economy)

Where are we now?

Key Outcomes

The importance of a vibrant cultural infrastructure for economic and social well-being of a local area and its contribution to regeneration is now well understood in national research and policy development.

The aim must be to have a diverse cultural infrastructure in York that is both leading-edge and innovative as well as sustainable. It must inspire people to participate and it must be expanded to meet the resulting increase in demand.

Culture is a key component of York's Economic Development Strategy. Tourism is central to York's economy with 4 million annual visits supporting over 10,500 jobs (10.5% of the total). York Minster, the Jorvik Viking Museum and the National Railway Museum are all internationally recognised tourist attractions.

Drivers for Change

The Community Strategy sets out strategic aims in 'York – A City of Culture'. The strategy aims to secure a major cultural role for York at regional, national and even international level whilst ensuring that York residents feel that what is on offer is for them and encourages them to participate. Key principles for developing infrastructure will be:

- Raising aspirations – Creating debate and engagement, challenging the city's existing assumptions, inspiring citizens to do new things, visit a variety of places and try new experiences
- Getting more people involved – Raising awareness of the opportunities that are available for active lifestyles, creativity and learning, breaking down barriers
- Using all of our resources – Maximising the opportunities to enjoy existing facilities such as our museums, parks, rivers and open spaces.

Particular policy areas within the Community Strategy that will drive infrastructure development are:

- Building the York City of Festivals brand, building the success of current festivals, 'internationalising' key events, building community participation, and removing current barriers to events in the city
- Developing creativity and the creative industries into a key economic driver for the city
- Increasing the opportunities available for young people
- Increasing participation in sport, play, and active lifestyles through the city's Sport and Active Leisure Strategy

Development areas will be:

Sport and Active Leisure: If the city is to increase participation in Sport and Active Leisure it must raise the quantity and quality of its sporting facilities. Active York (the City's sport & active leisure partnership) has identified gaps in provision. We will work with partners to fill these.

Active York has also set out its strategy for increasing and improving the provision of outdoor facilities including:

- enhancing existing significant sports sites rather than placing new city wide facilities on isolated sites which have little potential for sustainable community use
- only developing new facilities if they fill identified gaps in provision and if a suitable infrastructure exists or can be established to manage and maintain them

- ensuring that sports people have access to safe and secure facilities which cater for the specific needs of the users. Investment must be made in existing sites to improve their quality and increase their capacity
- addressing the pressing need for a modern multi-use stadium that meets modern safety standards and can attract investors, players and spectators. This venue must be designed and managed as a citywide, multi-sport facility meeting the needs of both the professional clubs and the community sector

Open Space: Our open space includes children's playgrounds, informal amenity open space and outdoor sports facilities. It includes 480 hectares of parks and open spaces provided or managed by the authority (additional land is provided by Parish and Town Councils). However, existing open space is not distributed in a uniform manor across the city. Certain areas do not have ready access to either children's play areas or large expanses of good quality amenity open space. The need for new development within the built up areas places increasing pressure on existing open spaces and whilst there is a presumption to protect existing open space there could be opportunities where existing open space is of low quality to develop it in return for open space of higher quality in a location better suited to the needs of the local community.

Play: There are currently 85 children's play areas with equipment in York provided by the City Council, Parish and Town Councils and Housing Associations (March 2007). Distribution and quality vary such that not every child has access to a good quality play area. National good practice seeks to have play ground which confirm to the National Playing Fields Association play ground standards.

Civic public spaces: York's civic spaces already play host to a variety of uses ranging from markets to street theatre, from the occasional busker to major festivals. However, there are difficulties arising from the fact that the spaces are often cluttered, difficult to use, and lack the necessary infrastructure. Furthermore, there is no central point for information about what's on in the city centre. Work is ongoing to improve the lighting facilities and to support these spaces to be multi use and vibrant but there is more to do to improve the design and layout of spaces if they are to be more accessible, eventful and vibrant.

Cultural Quarter: One approach to addressing the strategic aims for culture will be to develop a 'cultural quarter', a distinct geographical district which will provide a focus for improvements to the cultural infrastructure. This is likely to cover the area of the city centre taking in the National Railway Museum and then crossing the River Ouse to take in the Museum Gardens, Yorkshire Museum, the Library, the York Art Gallery, Kings Manor, the Theatre Royal and De Grey Rooms, the Minster and Dean Gardens. This would provide an improved gateway to the City from the station area and better use could be made of the River Ouse frontage, possibly focusing on a new or improved walkway adjacent to the river.

The Rivers: York's *Making more use of the Rivers* Scrutiny report recognised that the Rivers Ouse and Foss in the urban area offer excellent opportunities for recreation and relaxation, as well as being havens for wildlife. Access to the rivers though is piecemeal and the facilities that are available limited. Improvements are needed if we are to make the city more attractive and welcoming to visitors and

residents alike. For example, there is a shortage of moorings for visiting boaters and a deficit of accessible river front for disabled anglers. Areas for wildlife are not continuous, being broken in places by harsh, sterile waterfronts which leave little space for nature.

City Centre Major Cultural Assets: A key aspect of York's successful economy has long been its attractiveness to visitors who come to enjoy its unique heritage assets. The major attractions alone bring around 2.94m visitors per annum. York has a record on innovation in the experience it offers visitors, each successive new attraction bringing something new and of international standard. However, in the last 20 years there has been little significant investment in York's attractions for a number of reasons. Furthermore, there is now stiff competition from other cities. Some smaller attractions have closed. There is a major challenge facing us to reinvest in our heritage and cultural assets and this will inevitably require an element of public sector funding.

Libraries, Learning and Archives: The recent Leisure and Heritage Scrutiny report "Libraries at the Heart of their Communities" sets out the Council's vision for the library service. The report contains a series of recommendations including ones concerning both the buildings and the spaces within them:

- The Council will develop a plan to tackle the current inadequacies of the Central Library: A group of internal and external stakeholders is being formed with the aim of redesigning the way services are offered from the central library - this will include looking at how the current building can be better used and how it can better link into the landscape
- The Council will implement the library asset management plan: This document details how we will use our assets to deliver the vision for the service
- The Council will develop a plan to implement the concept of library learning centres: Working with Adult and Community Education, the Library Service is developing the tiered approach to service delivery. This is detailed in the document 21st Century Learning; 21st Century Libraries

The current city archive building is not fit for purpose for delivery of a modern service serving communities, school students, and individual enquirers. Improved conditions for housing of material, research and learning are needed as well as greatly improved access through IT.

The Sub-regional Investment Plan (SRIP) recognises York's investment needs. The theme "Build and Develop York's Key City Role" highlights increasing tourism investment as a priority. An investment programme is needed which will refresh and re-interpret York's heritage:

- ⇒ Creating new "must see" attractions
- ⇒ Generating additional high-spending staying visitors
- ⇒ Enhancing York's role as a regional gateway
- ⇒ Generating additional employment in the tourism industry

Within the SRIP process York has identified specific cultural needs:

- ⇒ Improved information provision
- ⇒ Development of a wider events and festivals offer, to provide a year round calendar of activities
- ⇒ Development of St Mary's Abbey Precinct as a key component to that area becoming a cultural quarter

A second key area is the creative industries. Yorkshire Forward has identified the Creative and Digital Cluster as a key component in the economic regeneration of the region. This is echoed by the revitalisation of Creative York, part of the Science City York initiative. A baseline study has been undertaken in the region, commissioned jointly by York, North Yorkshire and the Arts Council, to establish the level of activity in this sector of the economy and the support that needs to be implemented to ensure the full economic potential of the sector. An action plan is now being drawn up as a result of this research.

Earlier research (2003) into the Cultural industries has suggested that there are some priorities that currently need to be addressed:

- ⇒ Lack of progression opportunities for small businesses or individuals working in the creative industries sector
- ⇒ The need to develop a strategy to retain the graduate students
- ⇒ The development of small industrial units or fit for purpose work / live spaces in our new city centre developments such as Hungate and York Central

Current issues are:

- We are already working with York College on a visual arts graduate scheme to provide support for young graduates into self-employment. 2005/6 will be the second year of the pilot and we now need to establish a sustainable way forward for this work
- We continue to contribute to the York Renaissance project. This is a major initiative to combine cultural objectives with those of the tourism and creative industries in York. The project aims to use creativity and innovation to refresh, re-interpret and breathe new life into York's historic urban environment while inspiring and showcasing the creative talent within the city
- The project is funded up to March 2006 by Yorkshire Forward and delivered, in partnership with the City Council and First Stop York, by a panel of experts selected from the city's art commissioning agencies, galleries, museums and new media industries. It has already commissioned 3 new artworks for the city and has a further programme of activity planned for 2006. There after its work will be taken forward through any extension to the York:Light programme with Yorkshire Forward
- We need to build on these initiatives and to develop closer internal networks, notably with EDU over events and stronger planning and discussion networks between staff at all levels

Outcome 5: Developing a Vibrant Cultural Infrastructure

What will we do?

Priority 1: Create a clearer sense of priority for investment in cultural facilities

Key improvement areas to be taken forward in service plans will be:

- Supporting York@Large to develop a cultural facilities map and identify priorities for development
- Developing a Parks and Open Spaces Strategy to identify city-wide priorities
- Using the Sport & Active Leisure Strategy to identify and pursue key city-wide priorities

Priority 2: Deliver investment in the key priorities

Key improvement areas to be taken forward in service plans will be:

- Contributing to making York a city of festivals of European stature
- Taking forward the cultural quarter concept
- Achieving major investment in the city's main heritage attractions not only to put them in good order but to restore them to the cutting-edge of innovation in interpretation and customer experience
- Achieving investment in the priorities within the Sport & Active Leisure Strategy
- Improving the range and quality of the city's open space
- Investing in renewal of the 3 swimming pools to create excellent swimming provision that meets the city's identified need

Priority 3: Develop the cultural offer in the city for visitors in partnership with *First Stop York* and others

Key improvement areas to be taken forward in service plans will be:

- St. Mary's Precinct – revitalising St. Mary's Abbey Precinct and Yorkshire Museum to improve visitor numbers, becoming a regional visitor attraction
- Developing a year round festivals offer linked with Gateway York

Priority 4: Support the creative industries as a key economic driver for the city

Key improvement areas to be taken forward in service plans will be:

- Ensuring that large scale development within the city include provision for work-live spaces
- Developing a Creative York programme to support new start-ups in the creative industries Developing state of the art learning facilities for the city
- Developing state of the art learning facilities for the city

Resource allocation to support this priority

We will:

- o Allocate capital to York Museums Trust's bid to realise the St Mary's Precinct project
- o Allocate festivals budget to the North Yorkshire Culture Events and Festivals development project to raise the profile of festivals in York
- o Allocate capital to redevelopment of the Council's sports facilities
- o Plan the use of Section 106 contributions in line with the emerging Parks & Open Spaces strategy
- o Bid for Big Lottery funding for further flexible learning centres

Performance Indicators

Indicator		Performance				Targets		
		2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
BVPI 170a	Number of visits/usages of museums/galleries per 1000 population (for all LA funded or part funded museums from 2005/06)	2712	3081	3134	4028	3134	4000	3882
BVPI 170b	Number of those visits (BVPI 170a) of museums/galleries per person per 1000 population (for all LA funded or part funded museums from 2005/06)	2176	2323	1966	2515	2484	2608	2700
BVPI 119a	% of residents satisfaction with LA Cultural Services: Sports and Leisure	56%	55% (12%)	44% (24%)	40%	45%	40%	45%
BVPI 119b	% of residents satisfaction with LA Cultural Services: Libraries	68%	70% (4%)	64% (3%)	66%	67%	67%	68%
BVPI 119c	% of residents satisfaction with LA Cultural Services: Museums and Galleries	72%	72% (3%)	62% (2%)	67%	67%	70%	75%
BVPI 119d	% of residents satisfaction with LA Cultural Services: Theatres and Concert halls	71%	73% (3%)	65% (6%)	67%	67%	74%	74%
BVPI 119e	% of residents satisfaction with LA Cultural Services: Parks and Open Spaces	67%	77% (8%)	70% (11%)	76%	76%	76%	78%
CYP 7b	% of residents satisfaction with leisure activities for young people (measured through Resop)	24%	18%	41%	41%	41%	41%	

Note: the figures in brackets are the *Dissatisfaction* figures.

The Support Needed to Achieve the Outcomes: An Improvement Plan

What is being asked of us?

Improvement will allow us to deliver on the following aims and objectives in the Council Plan:

The Community Plan ('Without Walls'): Strategic Aims

- Improve access to services, information and facilities for residents, neighbourhoods and those at most risk of exclusion (*The Inclusive City*)

The Council Plan: Aims and Objectives

- Continue to provide sound and timely financial management and improve medium and long term financial planning (CA8: The Council)
- Ensure high quality in the delivery of services plus class leading accessibility arrangements for residents (CA8: The Council)
- Provide accurate and transparent management information in a timely and effective way (CA8: The Council)
- Improve the Council's management, development and treatment of staff
- Improve how the council plans and manages performance (CA8: The Council)

Where are we now?

Continuous Improvement:

Nationally the DCMS is working with local authorities to help improve performance across the cultural sector. Key issues that we need to respond to are:

- The new CPA block with raised thresholds and additional PIs
- The advent of Regional Commentaries
- Expectation that we will use validated self-assessment and peer review as part of a structure approach to self-assessment

Locally the first Local Area Agreement for York embeds a range of cultural outcomes across the four blocks. These provide a focus for performance.

Financial Management:

Lifelong Learning and Culture does not attract high levels of funding. For example, in the 'league table' of for library expenditure we are in the bottom quartile of unitary authorities. As a result budgets are tight.

In response to this we have robust internal financial management with sound budget management processes in place. However, a continued need to reduce budgets is predicted. If services are to continue to be viable we need to find new ways to deliver services, to maximise income, and to attract external funding wherever possible.

Land and Buildings:

A general theme across Lifelong Learning and Culture is of land and buildings being in poor condition and/or unfit for purpose. Major investment or reprovision is required in many cases. Schemes will need to be planned through partnerships and through attracting external funding.

E-government, E-Learning and ICT Infrastructure:

Use of IT in Learning, Culture and Children's Services remains limited with the exception of the library service where PCs are available for public use throughout. Priorities lie in pursuing e-government objectives, especially on-line booking. Implementation of smart card technology is important in order to be able to target customers. Further development of interactive customer information systems is also needed.

High quality staff:

In the 2006 City Council staff opinion survey, staff in Learning, Culture and Children's Services responded more favourably than other groups to a range of questions about working in the City. An assessment against the Investors in People standard in 2004 noted a positive, open and transparent culture in which people took pride in their work and effectiveness and felt valued within the organisation. It also highlighted several areas for development including the need for a more rigorous approach to addressing staff training and development needs identified in annual performance reviews.

Priority areas for staff development will lie in:

- enabling staff to take responsibility for continuous improvement
- consolidating the community development approach to service delivery

The Support Needed to Achieve the Outcomes

What will we do?

Priority 1: To attract additional resources for lifelong learning and culture

In order to achieve this priority we will take the following initiatives:

- Work jointly to bid for additional resources which contribute towards Lifelong Learning and Culture and individual service priorities
- Identify opportunities to increase funding for the arts and events programme
- Draw down government funding available to support the development of young people's sport and active leisure initiatives
- Develop a funding strategy to draw down sports funding through the Community Sports Network
- Secure Heritage Lottery Funding for the Yorkshire Museum and Gardens
- Complete asset management plans for all our properties
- Plan to use developer's contributions for investment in playgrounds, parks and sports facilities pitches to maximum effect

Priority 2: Investigate new models of service delivery

In order to achieve this priority we will take the following initiatives:

- Determine the potential for full cost recovery across each service area
- Examine the potential for new commercial opportunities in order to increase revenue generation
- Investigate the potential of trusts and similar delivery models
- Investigate the potential to relocate services into buildings that have more commercial potential

Priority 3: Make ICT facilities more widely available and provide access to services on-line

In order to achieve this priority we will take the following initiatives:

- Develop an on-line booking system for all part-time adult education programmes across the city
- Develop on-line booking for arts and cultural services both Council and non-council provided
- Develop the knowledge web to create a virtual portal to the history of York
- Plan the People's Network Service – the next stage of development of the People's Network

- Improve the Lifelong Learning and Leisure web presence on the council website
- Create web-based information in support of active lifestyles
- Further develop and promote Yortime
- Turn YorkCard into a smartcard

Priority 4: Ensure continuous improvement in our services

In order to achieve this priority we will take the following initiatives:

- Implement a cross- service arm self-assessment model and undertake external validation
- Undertake the regional commentary process
- Implementation of Quest / TAES sports model for the facilities beginning with Oaklands (18 month roll-out)
- Explore the potential to use process improvement
- Further develop the performance management framework through use of KPIs
- Establish a consistent neighbourhood working approach
- The Library service will identify the skills staff need to work in libraries in the 21st Century and develop a training and development plan to deliver them
- Review and implement Internal INSET plan via training needs analysis
- Establish staff development to understand cultural diversity issues

The Support Needed to Achieve the Outcomes

How will we know change is taking place?

Achievement in these areas will be demonstrated by sustained improvement across each of the 5 outcome areas.



Executive Member for Leisure & Culture and Advisory Panel 5 June 2007

Report of the Assistant Director (Lifelong Learning & Culture)

**APPLICATION TO THE HERITAGE LOTTERY FUND: MYSTERY PLAYS
EDUCATION AND COMMUNITY PROGRAMME**

Summary

1. This report seeks approval for the submission of an application to the Heritage Lottery Fund (HLF) by the Council, as a lead partner within the Mystery Plays Co-ordinating Committee, to support the community and education programme of the York Cycle of Mystery Plays.

Background

2. Following a public consultation on the future of the Mystery Plays, undertaken in 2005 on behalf of Arts and Culture, a co-ordinating group was set up to develop a more regular programme of productions of the York Cycle of Mystery Plays, avoiding programming clashes.
3. The Mystery Plays Co-ordinating Committee is made up of representatives of:
 - The Minster Mystery Plays Board
 - The York Guilds Mystery Plays
 - National Centre for Early Music (holders of the Mystery Plays archives)
 - CYC Arts and Culture

It has met to agree a co-ordination of productions of the Mystery Plays on a two year cycle starting in 2008.

4. The development of a community and education programme alongside each production is of vital importance and funding will be sought from the HLF: "Your Heritage" programme amongst others. Where the application is made by a local authority the Heritage Lottery Fund requires minuted approval from the appropriate executive member to accompany the application.
5. Work on the detailed proposal to the HLF is still ongoing with the key stakeholders noted above as well as with the University of York and York St John University. Discussions with the HLF have been very helpful and positive and the intention is to submit the final bid by the 30 June 2007 deadline.
6. The bid will encompass a production by 16 – 25 year olds in 2008, a wide-ranging educational programme with schools in 2010, and a commission of a multi-cultural reinterpretation of the Mystery Plays for 2012. This education and community programme will involve a wider range of people in active participation over and above the performers in the plays themselves. The detailed bid will available in July.

7. Initial indications suggest that a budget of between £160k and £200k will be required to cover the programme for the three years. We will be applying to the HLF for between £100k and £120k.

Consultation

8. In addition to the initial consultation in 2005, and continuing consultation with the key stakeholders, we have also had the involvement of the Theatre Royal's Youth Theatre, Riding Lights' Education team, York College and schools and drama groups across York and North Yorkshire.

Options

9. The option associated with this decision is whether to approve submission of a bid.

Analysis

10. If successful the bid will allow the creation of a community and education programme.

Corporate Priorities

11. The community and education programme will contribute to the following Lifelong Learning and Culture outcomes:
 - Making York More Eventful
 - Engaging in Learning
 - Building Stronger, Safer and Greener Communities

Implications

12. **Financial:** The bid requires match funding of £60k to £80k. Arts and Culture will contribute to this funding requirement in two ways: By putting some existing staff time into developing the programme across the three years (which has an in-kind value) and by committing to spend about £5k per annum of current Arts and Culture project budgets which exist to promote community and schools activities. (This funding is in addition to the £20k per annum being provided by the Council over 5 years as a contribution towards the Minster plays in 2010).
13. For the Council there are no human resources, legal, property, crime and disorder, or information technology implications arising from this proposal.

Risk Management

14. No programme will be undertaken until the funding and resource budget is secured.

Recommendations

15. The Executive Member is asked to agree that a bid be made to the Heritage Lottery Fund by the Council, as the lead partner within the Mystery Plays Co-ordinating Committee.

Reason: To secure funds to develop an education and community programme for the next three productions of the York Cycle of Mystery Plays.

Contact Details

Author:

Gill Cooper
Head of Arts & Culture

Chief Officer responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning & Culture)

Report Approved

Date 25.5.07.

Specialist Implications Officer(s):

Fae Raby
LCCS Finance
Tel. 554227

Wards Affected:

All

For further information please contact the author of the report

Background Papers

Consultation on the future of York Mystery Plays Cycle by Ben Pugh

worddoc/reports/emap/Mystery Plays HLF bid.doc

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Executive Member for Leisure & Culture and Advisory Panel
5 June 2007

Report of the Director of Learning, Culture and Children's Services and the Director of Resources

CAPITAL PROGRAMME OUT-TURN 2006/07
Summary

- 1 This report is to:
- inform Members of the final outturn position of the 2006/07 Capital Programme.
 - advise Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme.
 - inform Members of any slippage in budgets between financial years.
 - inform Members of any new schemes and seek approval for their addition to the 2007/08 to 2009/10 Capital Programme.

Background

- 2 The original capital programme for the financial year 2006/07 was approved at Council on 1 March 2006. Since then a number of amendments to the programme have been approved both by the Executive Member and the Executive. This has resulted in a current approved Leisure and Heritage capital programme for 2006/07 which shows gross capital expenditure of £1.001 m, of which £0.642m is from external sources giving a net capital programme cost of £0.359m. The table below details the approved changes to the 2006/07 capital programme since the original programme was approved in March 2006..

Table 1 – Approved Amendments to the 2006/07 Capital Programme

	Gross Spend £m	Other Funding £m	Net Spend £m
Original Capital Programme 2006/07	4.305	(1.393)	2.912
Slippage and Adjustments from the 2005/06 Outturn report	0.509	(0.343)	0.166
Adjustments from the First and Second Quarter Monitoring reports	(3.813)	1.094	(2.719)
Current Approved Capital Programme 2006/07	<u>1.001</u>	<u>(0.642)</u>	<u>0.359</u>

Consultation

- 3 Not applicable

Options and Analysis

2006/07 Scheme Outturn

- 4 Each scheme in the capital programme has been reviewed to provide an assessment of its current status. Annex 1 shows the current approved capital programme and the outturn position for 2006/07, together with any slippage that is required to and from future financial years. Updates have been provided for all schemes with progress and significant variations explained in the following paragraphs.

York Pools and Indoor Sports Provision (£8.133m)

- 5 As previously reported the delay in the capital receipt for the Barbican site has pushed back work on the major elements of this scheme. Only £57k of fee expenditure has been incurred in 2006/07.

Danebury Drive Allotments (£0.042m)

- 6 Only a small amount of the outstanding work on this scheme was carried out by the end of the financial year, so the remainder of the budget needs to be slipped to 2007/08.

Museum Service Heritage Lottery Bid (£1.900m)

- 7 As reported at Monitor 2 £50k was released to the Trust in 2006/07 for the immediate refurbishment of Kirkgate.

Oakland's Sports Centre Development (£1.892m)

- 8 The centre is now fully operational and there are only retentions and minor items of expenditure remaining. A small amount of funding has been slipped into 2007/08 to fund these costs.

Parks and Open Spaces Section 106 Development (£0.480m)

- 9 The majority of this budget was slipped into 2007/08 at monitor 2. Only a small amount of additional expenditure has been incurred in 2006/07, mainly on minor work in Hull Road park.

Knavesmire Emergency Drainage Works (£0.275m)

- 10 The improvement works to the Knavesmire drainage have been completed successfully, with only a small overspend of £2k on the current approved budget.

War Memorial Gardens (£0.030m)

- 11 This scheme has been slipped into 2007/08, as work has not yet begun.

Acomb Library (£0.750m)

- 12 Tenders for the scheme are due by 24th May 2007, with an estimated start on site in June 2007. The building work is expected to take six months and the new library learning centre will reopen in February 2008. The expenditure in 2006/07 relates to fees.

York Pools and Indoor Sports Strategy Update

- 13 A report was taken to the Executive on 19th December 2006 which set out proposals for replacing Edmund Wilson swimming pool. The option which was approved was the construction of an independent pool hall against the gable end of the existing sports hall on the Oaklands site.
- 14 The cost of this scheme is estimated to be £5.424m, which is £1.424m above the original estimate of £4m assumed within the overall Pools programme. The Executive approved the funding of this additional expenditure from prudential borrowing, which would be repaid from the revenue savings in management and reception costs from combining the two facilities on one site. This is now reflected in the capital programme shown at Annex 1.
- 15 The total capital receipt from the sale of the Barbican site is now expected to be £8.310m. After deducting Leisure Section 106 from this, an amount of £8.140m is available to fund the Pools Strategy. After adding in the prudential borrowing of £1.424m this gives a total scheme budget of £9.564m. An amendment has been shown to reflect this on Annex 1.
- 16 A report on to request approval for a programme of repairs to Yearsley Pool is to be taken to the Executive on 12 June, 2007, as the next stage in the Pools Strategy.

Corporate Priorities

- 17 The budgets covered in this report reflected the council's corporate objectives for 2006/07.

Financial Implications

- 18 As a result of the final outturn a number of adjustments to existing schemes within the programme are required. Annex 1 provides a complete overview of the 2006/10 Leisure and Heritage Capital Programme, taking into account the review of existing schemes set out in this report.
- 19 The result of the amendments described above is to produce a revised capital programme for 2006/07 of £0.909m, funded by £0.579m of external resources, and resulting in a net cost to the council of £0.330m. The Leisure and Heritage Gross Capital Programme for the years 2007/08 to 2009/10 incorporating the effect of the changes described above is summarised in Table 2 below.

Table 2 - Summary of Amendments to the 2007/10 Capital Programme

Gross Leisure and Heritage Capital Programme	2007/08	2008/09	2009/10	Total
	£m	£m	£m	£m
Current Approved Capital Programme	4.477	5.774	1.763	12.014
<u>Adjustments: -</u>				
Scheme Slippage and Reprofiling	0.115	0.000	0.000	0.115
Amendments To Schemes		(0.086)		(0.086)
Revised Capital Programme 2007/10	4.592	5.688	1.763	12.043

Implications:

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology (IT):** not applicable

Risk Management

20 There is always a degree of risk associated with operating a capital programme as schemes are developed and implemented. The key to minimising this risk is the effective operation of monitoring and control processes. This report is part of that process, where updated figures and corrective actions are proposed

Recommendations

- 21 The Executive Member is recommended to: -
- note the updates to schemes as detailed above
 - agree the scheme slippage reported above and summarised in Annex 1
 - approve the revised capital programme as set out in Annex 1

Reason: in order to allow the effective monitoring of the Capital Programme.

Contact Details

Author:

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Dave Meigh
Head of Parks and Open Spaces
Education and Leisure

Chief Officers Responsible for the Report:

Patrick Scott
Director of Learning, Culture and Children's Services

Report Approved **Date** 21/05/2007

Simon Wiles
Director of Resources
Report Approved **Date** 21/05/2007

For further information please contact the author of the report

Background Papers

2006/07 Estimate and Capital Programme Monitoring Files
2006/07 Capital Programme Final Accounts Files

Annex 1 - Approved Capital Programme and final outturn

LEISURE & CULTURE REVISED CAPITAL PROGRAMME 2006/07 - 2009/10

	SCHEME	Expenditure pre 2006/07 (£000's)	2006/07 Approved Capital Programme (£000's)	Actual Spend (£000's)	Variance (£000's)	Outturn Adjustments (£000's)	Outturn Slippage (£000's)	2006/07 Revised Capital Programme (£000's)	2007/08 Approved Capital Programme (£000's)	Adjustments (£000's)	Outturn Slippage (£000's)	2007/08 Revised Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Revised Capital Programme (£000's)	Total Capital Programme (£000's)
E	York Pools and Indoor Sports Provision	249	50	57	7		7	57	3,177		-7	3,170	5,174	-86		5,088	1,000	9,564
I	- Prudential Borrowing	0	0	0	0			0	0			0	1,424			1,424	0	1,424
I	- External Funding	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	249	50	57	7	0	7	57	3,177	0	-7	3,170	3,750	-86	0	3,664	1,000	8,140
E	Danebury Drive Allotments	30	12	0	-12		-12	0	0		12	12	0			0	0	42
I	- Section 106	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	30	12	0	-12	0	-12	0	0	0	12	12	0	0	0	0	0	42
E	Chapelfields Community Centre	321	0	7	7	7	7	7	0			0	0			0	0	328
I	- Grant	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	321	0	7	7	7	0	7	0	0	0	0	0	0	0	0	0	328
E	Museum Service Heritage Lottery Bid	87	50	50	0			50	400			400	600			600	763	1,900
I	- Lottery Funding	0	0	0	0			0	0			0	0			0	0	0
I	- Donations Fund	0	0	0	0			0	0			0	0			0	0	0
I	- Development Fund	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	87	50	50	0	0	0	50	400	0	0	400	600	0	0	600	763	1,900
E	Oakland's Sports Centre	979	558	511	-47		-47	511	15		47	62	0			0	0	1,552
I	- Big Lottery Fund (New Opportunities Fund)	701	117	118	1	1	1	118	0			0	0			0	0	819
I	- Sport England Grant	0	0	0	0			0	0			0	0			0	0	0
I	- DfES SCA	92	58	0	-58	-58	-58	0	0			0	0			0	0	92
I	- Section 106	94	14	14	0			14	0			0	0			0	0	108
I	- DfES Devolved Capital Grant	30	48	110	62	62	62	110	15			15	0			0	0	157
I	- DfES Seed	17	0	0	0			0	0			0	0			0	0	17
I	- Revenue Contribution to Capital	37	5	5	0			5	0			0	0			0	0	42
I	- NDS Modernisation	0	122	30	-92	-55	-37	30	0		37	37	0			0	0	117
I	- Venture Fund	0	107	107	0			107	0			0	0			0	0	107
I	- External Grants	0	0	0	0			0	0			0	0			0	0	0
I	- Schools Contribution re Specialism	0	0	50	50	50	50	50	0			0	0			0	0	50
I	- Schools Access Initiative	0	25	25	0			25	0			0	0			0	0	25
N	- Net Cost	8	62	52	-10	0	-10	52	0	0	10	10	0	0	0	0	0	70
E	Oakland's Sports Centre Pitch	301	39	12	-27		-27	12	0		27	27	0			0	0	340
I	- Sport England Grant	235	26	12	-14		-14	12	0		14	14	0			0	0	261
I	- Section 106	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	66	13	0	-13	0	-13	0	0	0	13	13	0	0	0	0	0	79
E	Parks and Open Spaces Development	245	50	56	6	14	-8	56	185		8	193	0			0	0	494
I	- Section 106	229	50	42	-8		-8	42	185		8	193	0			0	0	464
I	- External Contribution	0	0	14	14	14	14	14	0			0	0			0	0	14
N	- Net Cost	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16
E	River Ouse Riverbank Repairs	233	2	2	0			2	0			0	0			0	0	235
I	- Section 106	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	233	2	2	0	0	0	2	0	0	0	0	0	0	0	0	0	235
E	Knavesmire Culverts Emergency Works	115	160	162	2	2		162	0			0	0			0	0	277
I	- Section 106	0	0	0	0			0	0			0	0			0	0	0
N	- Net Cost	115	160	162	2	2	0	162	0	0	0	0	0	0	0	0	0	277
E	War Memorial Gardens	0	30	0	-30		-30	0	0		30	30	0			0	0	30
I	- Grant	0	20	0	-20		-20	0	0		20	20	0			0	0	20
N	- Net Cost	0	10	0	-10	0	-10	0	0	0	10	10	0	0	0	0	0	10
E	Acorn Library	0	50	52	2	2		52	700		-2	698	0			0	0	750
I	- Government Grant	0	50	52	2	2		52	625		-2	623	0			0	0	675
N	- Net Cost	0	0	0	0	0	0	0	75	0	0	75	0	0	0	0	0	75
I	FUNDING FROM EXTERNAL SOURCES	1,435	642	579	-63	14	-77	579	825	0	77	902	1,424	0	0	1,424	0	4,340
N	NET COST TO CITY OF YORK CAPITAL PROGRAMME	1,125	359	330	-29	9	-38	330	3,652	0	38	3,690	4,350	-86	0	4,264	1,763	11,172
E	TOTAL GROSS EXPENDITURE	2,560	1,001	909	-92	23	-115	909	4,477	0	115	4,592	5,774	-86	0	5,688	1,763	15,512

LEISURE & CULTURE REVISED CAPITAL PROGRAMME 2006/07 - 2009/10

SCHEME	Expenditure pre 2006/07 (£000's)	2006/07 Approved Capital Programme (£000's)	Actual Spend (£000's)	Variance (£000's)	Outturn Adjustments (£000's)	Outturn Slippage (£000's)	2006/07 Revised Capital Programme (£000's)	2007/08 Approved Capital Programme (£000's)	Adjustments (£000's)	Outturn Slippage (£000's)	2007/08 Revised Capital Programme (£000's)	2008/09 Approved Capital Programme (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Revised Capital Programme (£000's)	Total Capital Programme (£000's)
Funded by																	
Grant - Grant	0	20	0	-20	0	-20	0	0	0	20	20	0	0	0	0	0	20
Grant - Sport England Grant	235	26	12	-14	0	-14	12	0	0	14	14	0	0	0	0	0	261
Grant - Big Lottery Fund (New Opportunities Fund)	701	117	118	1	1	0	118	0	0	0	0	0	0	0	0	0	819
SCE - DfES SCA	92	58	0	-58	-58	0	0	0	0	0	0	0	0	0	0	0	92
Grant - DfES Devolved Capital Grant	30	48	110	62	62	0	110	15	0	0	15	0	0	0	0	0	155
Grant - DfES Seed	17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17
RCCO - Revenue Contribution to Capital	37	5	5	0	0	0	5	0	0	0	0	0	0	0	0	0	42
Grant - NDS Modernisation	0	122	30	-92	-55	-37	30	0	0	37	37	0	0	0	0	0	67
RCCO - Venture Fund	0	107	107	0	0	0	107	0	0	0	0	0	0	0	0	0	107
SCE - Schools Access Initiative	0	25	25	0	0	0	25	0	0	0	0	0	0	0	0	0	25
Grant - Lottery Funding	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant - Sponsorship	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant - External Grants	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant - SRB Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grant - Government Grant	0	50	52	2	0	2	52	625	0	-2	623	0	0	0	0	0	675
S106 - Section 106	323	64	56	-8	0	-8	56	185	0	8	193	0	0	0	0	0	572
S106 - Schools Contribution re Specialism	0	0	50	50	50	0	50	0	0	0	0	0	0	0	0	0	0
S106 - External Contribution	0	0	14	14	14	0	14	0	0	0	0	0	0	0	0	0	0
S106 - Prudential Borrowing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,424	0	1,424
CYC - Net Cost	1,125	359	330	-29	9	-38	330	3,652	0	38	3,690	4,350	-86	0	4,264	1,763	11,142
- Gross Expenditure	2,560	1,001	909	-92	23	-115	909	4,477	0	115	4,592	4,350	-86	0	5,688	1,763	15,322



**Executive Member for Leisure and Culture and
Advisory Panel**

5 June 2007

Report of the Assistant Director (Lifelong Learning and Culture)

YORK MUSEUMS TRUST PERFORMANCE UPDATE

Summary

1. This report updates members on the current progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan. The York Museums Trust's full report is at Annex 1.

Background

2. The Partnership Delivery Plan (PDP) approved by members in December 2002 outlined the key targets and objectives which the Council requires YMT to work towards over the next five years. Members have asked for regular updates on progress. Reports are brought to (Executive Member and Advisory Panel) EMAP at the half-year point and also in May, to report on full year performance. This report covers the period April 2006 to March 2007. The Partnership Delivery Plan is being reviewed and will be brought to EMAP in October 2007.

Headline Achievements

3. Over the last five years, YMT has established itself as an independent organisation, continued to develop its organisational structure, and has a long term plan for continued investment in the collections, buildings and public programming. It has created an effective learning programming for schools, an events and activities programme during holidays and weekends and has greatly improved collection management. It has developed some strategically important partnerships with the Yorkshire Regional Museums Hub and the British Museum Partnership UK and works effectively with other organisations within the city and region. The reputation of York Museums Trust is established within the profession as an innovative and effective museum service. The following highlight some of the achievements made during 2006-2007:
 - Invested £300,000 in refreshing and reinterpreting Kirkgate, the Victorian Street in the Castle Museum resulting in an increase of 41,000 visitors
 - Organised **Constantine the Great – York's Roman Emperor** attracting over 53,000 visitors to the Yorkshire Museum
 - Submitted **A Thousand Stories** £6.3m bid to the Heritage Lottery Fund for the refurbishment of Yorkshire Museum
 - Organised a series of high profile exhibitions at York Art Gallery, including **Icons and Idols** from the National Portrait Gallery

- Secured funding from the Arts Council Yorkshire for York St Mary's to create the site specific installation **ECHO** by Susie MacMurray.
- Learning service for Schools recognised by the Sandford Awards for all three museums
- Strengthened Community partnerships through the **Territories** project involving local groups
- Brought in an additional £809,039 during the year from trusts and foundations and through the Yorkshire Hub
- Vacated the derelict Darnborough Street store and increased storage capacity at James Street.
- In all exceeded our visitor target of 500,000 visitors by 17,000

Consultation

4. This report is for information and there is no consultation to consider.

Options

5. This report is for information and there are no options to consider.

Corporate Priorities

6. YMT's business plan contributes to a number of corporate objectives including developing opportunities for residents and visitors to experience York as a vibrant and eventful city, improving opportunities for learning, and in strengthening York's economy through investment in the tourism infrastructure. Reinvestment in the museums is an identified priority within the sub-regional investment plan.

Implications

7. The report has no implications relating to:
 - **Finance**
 - **Human Resources**
 - **Equalities**
 - **Legal**
 - **Crime and Disorder**
 - **Information Technology**
 - **Property**
 - **Other**

Risk Management

8. This report is for information and there are no risks to consider

Recommendations

9. That the Executive Member notes and comments upon the performance of the York Museums Trust.

Reason: In order to provide feedback to the Trust.

Contact Details

Authors:

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Tel No.3316

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Chief Executive YMT
York Museums Trust

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director Lifelong Learning and
Culture – Tel No. 3371

**Report
Approved**



Date 22.5.07.

Wards Affected: List wards or tick box to indicate all

All

For further information please contact the author of the report

Background Papers:

Museums Trust: Partnership Delivery Plan 12.12.02.

Annexes

1. York Museums Trust Performance Report
2. Fundraising Summary
3. Collection Management
4. Lifelong Learning Statistics

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York Museums Trust Performance Report: April 2006 – March 2007**Analysis of performance**

1. The Partnership Delivery Plan (PDP) sets out a number of key targets relating to the Council's core objectives. The following paragraphs summarise the progress towards the 7 major targets outlined in the PDP.
 - a) stabilising visitor figures
2. In August 2002 one of the key objectives given to YMT was that of halting the long-term decline in visitor numbers. During the year from April 2002 to March 2003 the total number of visitors was 395,000. Since then we have seen an upward trend and in the 2005/06 financial year the sites had 465,000 visitors representing an increase of 17.7%. This year YMT set itself the target of breaking the barrier of 500,000 visitors for the first time. During this year we have welcomed 517,000 visitors to the sites representing a 12% increase from the previous year.
4. The clearest successes in terms of numbers have been the refurbishment of Kirkgate, the Victorian Street at York Castle Museum (up 41,000) and the Constantine Exhibition at the Yorkshire Museum (up 7,000).
 - b) delivering new income streams
5. YMT has generated almost £3.6 million during the last 5 years. Details of all the fundraising applications made during the reporting period are attached at Annex 2. The categories of new income streams are as follows:
6. **Trusts and Foundations** have been generous in supporting new projects. Noteworthy is the major grant of £200,000 from the Wolfson Foundation for the *1960s Experience* for the Castle Museum which is due to open in March 2008.
7. In December 2005 YMT submitted an application to the **Heritage Lottery Fund** for a major capital bid for St Mary's Abbey Precinct, to refurbish the Yorkshire Museum and start the process of improving the Museum Gardens, as well as addressing the collection storage issues. This was to be the first phase of the St Mary's Abbey Precinct project which will involve, in later phases, the extension of the gardens up to the back of York Art Gallery, creating a new green route through the gardens to connect with Exhibition Square. The total bid was for £9.3 million and was rejected by HLF in July 2006. YMT submitted a more focussed bid worth £6.3m for Yorkshire Museum called ***A Thousand Stories*** in March 2007. The St Mary's Abbey Precinct project is now structured in four separate and stand alone phases of which the refurbishment of the Hospitium is the first and Yorkshire Museum the second. Architectural plans for the Hospitium are complete and ready for the planning process. Work is due to be completed by March 2008. The Hospitium will then be the centre of the YMT conference business.

St Mary's Abbey Precinct is at the heart of the City's concept of the Cultural Quarter.

8. **Business Sponsorship** was secured for the Constantine project with Shepherd Building Group and we successfully applied for an Arts & Business award to help develop this partnership with employees of Shepherds. Building on the success of the partnership, Shepherds are now the sponsors of the ***Fingerprints of Time*** Exhibition at the Yorkshire Museum.
9. **Renaissance in the Regions** is an increasingly important income stream from Central Government, which is secured until March 2008. During 2006/07 the funding from Renaissance has been £228,000.

The Yorkshire Hub's Business Plan for 2007/08 was agreed by the Museums, Libraries and Archives Council enabling YMT to continue developing the schools programme as well as improving the displays and programme at the Castle Museum. This additional funding from Renaissance in the Regions was conditional on City of York core funding remaining the same in real terms at the minimum. Continued funding beyond 2008 will be decided by Government at the next Comprehensive Spending Review. YMT will be working with the other four partners on the Business Plan for 2008/10 once we know the outcome of the CSR later in the year.

10. **Conferencing and corporate hospitality** continues to grow. This was minimal in 2002/03; the turnover in 2006/07 was more than £85k, yielding a profit of more than £20k after all costs.

The development of the Hospitium as YMT's primary conference centre by March 2008 with facilities including toilets, office, stairs and lift are underway. The Kirkgate refurbishment at York Castle Museum has prompted renewed interest in it as a corporate hire venue resulting in an increase of 220% compared to the previous year.

11. **Retail** business has moved from a loss making position to a profit making one over the past three accounting periods. Retail performance for the year is well ahead of last year – sales of £442k have yielded a profit of £42k compared with £12k last year.

Long-term Profit / loss:

8 months to March 2003	loss of approx. £11K
12 months to March 2004	£2k profit
12 months to March 2005	£9k profit
12 months to March 2006	£12k profit
12 months to March 2007	£42k profit

c) new exhibitions and interpretative service

- 12 The ***Constantine*** Exhibition was the main event in the Yorkshire Museum and was opened by the Princess Royal. During the exhibition 53,289 visitors were received and 1510 catalogues were sold, which covered the cost of the publication. The catalogue was short listed for the prestigious AXA Art Newspaper and Exhibition Catalogue prize, having been selected from 124 entries down to the final 21. The impact of the exhibition and the special commemorative service at

the Minster with the procession through the streets of York, led by the Archbishop of York, made this event one of the highlights of the year for the city.

The project was very ambitious given the level of funding required and the quality of the exhibits needing to be secured. YMT were very well aware of the possible risks undertaking such a project in the relatively early years of the organisation. However the reputational gains have been tremendous with the British Museum acknowledging the achievement and willing to work with us on other projects with them as well as interest by universities wanting to work with us on other ambitious research and exhibition projects.

After the Constantine Project we were able to negotiate the loan from the British Museum of the Warren Cup – a Roman silver cup which had not been displayed outside London before. This was followed by the ***Fingerprints of Time*** exhibition which opened in February 2007 and deals with the different methods of dating objects.

The upper gallery at the Yorkshire Museum has been transformed into a ***Ceramic Safari*** in a joint Decorative Arts/Natural History exhibition. This exhibition displays a wide variety of ceramic vessels using animals as decorative motifs. We have given the science collections a higher public profile this year than they have enjoyed for some time. A display celebrating the 200th anniversary of the birth of the 18th century scientific instrument maker Thomas Cooke was followed by the installation of ***The Natural History of the Abbey***. Also in the Yorkshire Museum, alterations to the permanent archaeology galleries have been implemented to make them more family friendly.

13. The exhibition ***Tom Bendhem: Collector*** was held at York Art Gallery and included works by well known contemporary artists. The exhibition was organised by the Contemporary Art Society and offered an opportunity to promote contemporary collecting. A special in the gallery brought together Collectors from both London and Yorkshire. It was a very useful profiling event for York and has resulted in loans from private collections being programmed into the exhibition programme.

This was followed by the very popular exhibition ***Icons and Idols*** which was on loan from the National Portrait Gallery. This was the only other showing of the exhibition outside London.

The Art of Conversation coincided with a conference on 18th century art at the University of York, showcasing major artists from the period complemented by costume and decorative arts collections. The exhibition was selected from the York collection with loans from national and regional collections.

Relationships: Contemporary Sculpture included 20th century works from our collection alongside loans from the collection of the Arts Council (England).

A new display of Japanese prints and studio ceramics was opened in the Little Gallery called ***Art in Life*** which was drawn entirely from the collections. This was followed by ***Richard Fozard; Printmaker*** which was drawn from the extensive collection of diverse prints from this remarkable Yorkshire printmaker for the first time.

At York St Mary's **Echo** by Susie MacMurray was opened in June and ran until October. This site specific installation was made possible by a grant from the Arts Council Yorkshire.

14. We secured a major grant of £260,000 (65% of the costs) from the Wolfson foundation to breathe new life into the Kirkgate display, tackle a number of structural problems and provide an infrastructure to continue interpreting the street in the future. The work included, mending the roof, a new lighting system, overhead slide projection, an extra interpretation space to address current issues, re-cobbling the whole surface of the street to improve wheelchair access, new audio system and sound recordings. New displays of a Victorian school, clockmakers parlour and grocers shop. Finally five of the displays were opened up to allow visitors into the buildings and in three of them to meet costumed interpreters and to handle objects from the collection. This project has proved extremely successful increasing the overall numbers of visitors to the Castle by 19%.

We have also added activities during the holiday periods which has added value to the visit to the street. Projects such as **Life of Grime** were a great success. In March we opened **Unfair Trade** which was our response to the international commemoration of the abolition of the slave trade. We wanted to mark this important event in a different way to other museums by reinterpreting the displays in the museums to reveal their origins in the slave trade. We also organised a special event on the Eye of York, when people were invited to re-enact the distribution of slaves within the interior of a slave trade ship.

d) create an education strategy

15. The Lifelong Learning Team were awarded the Sandford Award for educational services to schools. This is a great achievement given that the Learning Team has only been operating fully for two years. The staff team are now delivering a comprehensive service to an increasing number of schoolchildren and have published the second programme of school sessions which address the needs of the National Curriculum. The team also organises informal activities for the general public and to visitors across the three main sites during the holiday periods. It is YMT policy to have special events at half terms and summer holidays to attract residents and visitors to the museums.
16. YMT has dedicated learning spaces at each of the three main venues funded through Renaissance. The impact of these new resources is shown in the figures at annex 4. Each of the learning spaces has its own special qualities and resources that are suitable for the varied programme that we offer to schools. The Lab, is the new e-learning space in the Yorkshire Museum which is fully equipped with new technology including white board, computers, digital cameras, sound recorders and microscopes. It is proving very popular and is an effective way to promote science learning and develop our outreach and e-learning offers, in particular the learning journeys on the Hub website www.mylearning.org.
17. The Studio at York Art Gallery offers opportunities for practical work relating to the National Curriculum whilst the Victorian Schoolroom at the Castle Museum offers a chance to experience Victorian teaching techniques. We consult with teachers regularly as to their requirements and we work with a growing number of

organisations on projects. Some of these are as follows: NYBEP, York St John University, Young Archaeology Club, Theatre Royal, City Archives to name a few.

18. We have also organised formal and informal learning activities for the **Constantine** exhibition including workshops on Roman food, army, theatre and entertainment. These events took place in the 'Curia', a specially created Roman room within the museum. A family guide was written based around some of the objects on show and activities on catapults, board games and Roman recreation were held.
19. Science activities included **Wild Wednesdays** which attracted a great number of people in the Museum Gardens. Each Wednesday during August featured a different area of Natural History. We also published **The Garden Explorer** for self directed activity. Astronomy events included Observatory open evenings, sun observing and talks were organised.

Full details of all the events are available if required.

e) increase use and involvement by residents

20. The Studio at the York Art Gallery has given us the capacity to have an active programme of activities. An annual event is the **Big Draw** week in October which attracts a lot of families. Central to our developing relationship with local communities is the **Territories** project which is a community involvement project seeking to work with hard to reach groups. This is an audience development project and is in its third year funded by the Arts Council Yorkshire until December 2006. New funding is being sought for 2008.

We have worked with over 13 community groups representing 201 people, over 40 days, with over a 1000 local supporters on special celebration days

The groups included the following:

- Community, Voluntary & Hospital based Mental Health Service Groups:
 - Clifton House, Driveway, New Lane and Red Roofs working with the Assertive Outreach teams as part of Mental Health Rehabilitation Service
 - Sycamore House– Adults from Mental Health Day Centre
 - Our Celebration - Mental Health Charity
 - The Retreat
- York Carnival - Active York Community
- Future Prospects working with the following groups:
 - Dawn Team - Learning Disability Groups,
 - BME groups – Women,
 - Baby Gap – Teenage Mums and Mental Health Community Groups
- The Peasholme Centre - Homeless Group
- Age Concern Cherry Tree House Club – Social Activity Club for older people with dementia or Mental Health Problems
- Informal Carers and Young Carers, Selby and York Carers Centre
- Blind and Partially Sighted Society

- Women's Aid Refuge
- Baby Gap a group for young mothers and toddlers
- Songbox 0 – 4 year olds and mums
- YACRO – York Association for the Care and Re-settlement of Offenders

Family First days, held on the first Saturday of every month are primarily aimed at local people.

21. The St Mary's Abbey Precinct project has been developed with the help of a Steering Group which comprises the University of York, the City Of York Council's planning and parks sections, English Heritage and St Olave's Church. The consultation process has been expanded to include a wider group of Stakeholders including York Conservation Advisory Panel, CYC Conservation, Yorkshire Philosophical Society, Police and others.

A Thousand Stories, the bid to HLF for Yorkshire Museum has been informed by market research. The focus groups and interviews with a wide range of people selected subjects of possible future exhibitions.

22. As part of the **Constantine** celebrations, YMT organised a commemorative service for 25 July with the Minster where a special service took place as well as a procession through part of the city leading to a performance by young people from York. This was organised with York St John University staff and students. The event was only made possible with the support from many people and organisations within the city. The Arts & Business award we received has enabled us to give special evening access to employees of Shepherd Building Group, our sponsors of the exhibition.
23. A consultation exercise was undertaken to identify best practice in the volunteer sector and in particular in relation to Museums and Galleries. We have now appointed a Volunteers Manager who is currently working on two pilot schemes, based at the Yorkshire Museum and the York Observatory in the Museum Gardens. The Volunteer Programme will enable the local community to engage with the collections, buildings and staff at a level which will enhance knowledge and understanding of their heritage and facilitate learning at all levels. As part of the Volunteer Programme we are also hosting a number of work placements, including several from abroad. The programme is funded by Renaissance and will be extended to all YMT sites by summer 2007.
24. YMT has taken the lead on a city wide initiative called the **History of York**. YMT commissioned some market research about what interested visitors and potential visitors to museums and the city and overwhelmingly it was the history of the city that stimulated their interest.

YMT invited experts and enthusiasts across the city to form an Expert Panel who would advise and guide a series of communication tools to inform and guide visitors and residents to a better understanding of the history of the city. A website is currently being planned and will be launched in July 2007.

f) *achieve high visitor satisfaction*

24. In October YMT held a Public Meeting which attracted 15 members of the public. This was a good deal less than in previous years but we see this as positive as local people have less anxiety about the creation of YMT. However, they all asked pertinent questions which we found useful in thinking about future plans. The overall impression was very positive. An on-line Annual Report is now available on the website.
25. A major piece of visitor consultation has been carried out as part of the development process for the **A Thousand Stories** HLF bid at the Yorkshire Museum. This involved both quantitative and qualitative evaluation with an online survey, focus groups and interviews with users and non-users of the Museum. The results were very instructive – revealing what visitors valued about the current museum and where they felt change was necessary. Some typical comments were:

“You felt as if you were experiencing various stories of the past”

“I remember being bowled over by these things that I’d only ever seen in books. Making it real was the thing for me”

“You can see the marks that the creator made on it. It can make a connection with people.”

“You can imagine who touched it, what did people do with it. I like the imagination thing of museums”

“..objects from 300 years ago...just how similar in terms of some of the designs of the silverwork to what is being produced today and you get a real sense of connection with people who are long dead”

However, the case for improvement was also made very strongly:

“If you spend £2.5 million on a jewel and then it’s in a corner somewhere. It’s not impressive. You’d almost expect it to be in a room by itself.”

“The lighting is terrible. You try to look at something and your own shadow falls across. I want to see but I’m casting a shadow on it when I try to get close.”

“I think it’s strange that there’s this whole fossil thing after going through all the history”

“There are too many different styles of graphics, panels and images”

“You’re just getting lots of bits of information that aren’t easy to read, with no clear story”

In contrast, a piece of evaluation work was also carried out for the Victorian Street at York Castle Museum, following the investment there, and satisfaction ratings

were very high. Over 90% of respondents rated the experience good or better, with more than half rating it 'excellent'.

We have also received the results of a Hub-funded MORI survey that was carried out at York Castle Museum and York Art Gallery in October 2006. This shows that 74% of visitors gave the highest rating of "Very Satisfied" to their overall visit to YMT sites, this compares with 70% national average and 64% at the other Yorkshire Hub museums surveyed.

g) ensure the cataloguing of the collection

26. Major Projects

A highlight of this period has been the launch of the North Yorkshire volume for the **Public Catalogue Foundation** which features all the paintings in public collections held in North Yorkshire, of which York's collection is the largest. The catalogues are now on sale in York Art Gallery. Proceeds from the sale of the catalogue benefit the conservation of our Fine Art Collection.

In October, we launched our Renaissance funded partnership project with the theme of **Archaeology: Connecting Communities with Collections**. The first group we have worked with are trainee hairdressers from York College who are working with our collections to recreate Roman hairstyles. Across the region we are working with Scarborough and Wakefield Museums Services and North Yorkshire County Archive Service.

27. Documentation

We have continued progress against both our Collections Plan and our Retrospective Documentation Plan and we are monitoring progress quarterly to ensure we will complete the retrospective documentation to Accreditation standard by our target of 2010. Statistics for progress on retrospective documentation are included at annex 3.

There are many specific documentation projects that warrant specific mention. All items that are on display in Kirkgate have been re-catalogued and photographed, and are now being added into our computer database. This has been a huge undertaking, and is in line with our Collection Plan whereby collection management and public programmes are linked together.

The Geology collection is now completely up to Accreditation Standard through bulk accessioning. Work is now proceeding on enhancing the records for individual objects within the bulk records, and appears to be moving well on target. Progress has also been made on the documentation of the rock collection, the scientific instruments catalogue, the Herbarium and the exotic shell collection.

Archaeology has focused on a location audit for the prehistoric collections and work has begun on completing the documentation of the architectural collections stored at Birch Park. Several volunteers have started to catalogue parts of the collections that have not received a great deal of attention in recent years: the medieval and later document seals and some of the Anglo-Saxon coinage.

Over 4,000 works on paper have been catalogued with support from the Paul Mellon Foundation, and the WA Ismay collection now has over 1,800 of the 3,000+ works catalogued. The Japanese prints in our works on paper collection have been documented for the **Art of Life** exhibition which combined these exquisite and beautifully coloured works with studio ceramics.

We have continued to make progress on retrieving records from the previous City of York DCF-funded cataloguing exercise, with 28,411 records being recovered from laptops and integrated into our database. Progress continues to be made on entering paper records from this project, and we hope to have cleared all paper records from the 1999 project by the end of this financial year.

We now have safety copies on CD for all the accession registers at York Art Gallery, in line with Accreditation standards. The work is being carried out by the North Yorkshire Archives to a very high standard.

28. Storage

Storage improvements

Ceramics have been removed from above the Roman Gallery in the Yorkshire Museum to avoid the risk of rainwater damage. All pieces were photographed before being carefully packed and transported to new shelving at Birch Park Store.

Social History collections have been moved out of the Darnborough Street store and the container storage; a new mezzanine and additional shelving has been installed at James Street and additional shelves at Fulford to accommodate the relocated collections. We have taken a lease on a new storage unit to accommodate three Victorian carriages that had been on long term loan since 1977.

Several volunteers have assisted with the geology collections repacking all the larger fossil material and labelling it all up while the accession records are being created by curatorial staff. This process has helped to transform the geology store so that we can now get at them and use them. This exercise has also had some additional benefits – seemingly 'lost' specimens have been found and split groups have been reunited once again.

The Yorkshire Museum is leading the way for the national Portable Antiquities Scheme approach to recording finds at large scale metal detecting rallies, and they have been heartily congratulated by the National Organiser at the British Museum for their successful handling of this controversial subject. They attended two rallies recording over 400 finds and dealing with nearly a thousand metal detectorists, including at the very controversial site of Thornborough, a highly sensitive Neolithic landscape.

29. Detailed visitor numbers

Visitor Numbers

12 months from April 2006 to March 2007

(excluding c15,000 conference visitors)

	Actual	Last year	% Change
Castle Museum	254,478	213,080	19%
York Art Gallery	155,528	149,474	4%
York St Mary's	19,802	24,429	-19%
Yorkshire Museum	69,137	61,628	12%
Grand Total	502,219	448,611	12%

30. **Financial stability**

YMT is financially stable at the moment, but it has always been recognised that in an increasingly competitive and demanding market it would require further investment funding and capital investment to prosper.

2007/08 is forecast to be a transitional year financially – the impact of the Kirkgate investment at the Castle Museum will be less than in 2006/07 and so admissions income is likely to come under pressure. Further major investments in displays are planned for the Castle Museum during 2007; however these will only begin to have an impact from March 2008. Similarly, the planned investment in the Hospitium facilities will begin to deliver profits from Spring 2008 onwards.

Core funding for 2008-2013 has been agreed at the current level, plus an inflationary uplift.

31. It has not been possible for the Council to commit to any additional investment funding. However the Council is holding **£1.763m** of **capital funding** for YMT (£1.898m less £85k against the HLF scheme at York Art Gallery and £50k towards the Kirkgate redevelopment at York Castle Museum).

The following breakdown of funds has been agreed with YMT:

2007-8	Hospitium	200k
	1960's Experience	200k
2008-9	Prison Experience	100k
	Yorkshire Museum	500k
2009-10	Yorkshire Museum	500k
	Gardens	263k
Total		1763k (of 22 million investment)

YORK MUSEUMS TRUST - FUNDING APPLICATIONS						
Application Date	Funding Body	Reason for Application	Site (1)	Amount Applied For (£)	Successful?	Total Awarded (£)
10/11/2006	Friends of York Art Gallery	Purchase of Cotman group of 9 family portraits	AG	18,480	y	18,480
10/11/2006	The Art Fund	Purchase of Cotman group of 9 family portraits	AG	29,880	not required	
13/11/2006	Shepherd Building Group	Fingerprints of Time	YM	10,000	y	10,000
20/11/2006	PRISM Grant Fund (MLA)	Fluorite Gemstone collection	YM	12,735	y	12,735
25/01/2007	Friends of York Art Gallery	Etching by John Trevelyan	AG	400	y	400
25/01/2007	Friends of York Art Gallery	Oil pastel by Jake Attree	AG	400	y	400
01/02/2007	Drapers Company	The York Works on Paper (third yr)	AG	10,000	pending	
19/02/2007	Wolfson Foundation	Accessing York's Museums (lift and ramp for YAG & CM)	OT	61,000	pending	
01/03/2007	Curry Fund	Fluorite Gemstone collection	YM	2,000	y	2000
30/03/2007	Heritage Lottery Fund	A Thousand Stories	YM	3,500,000	pending	
Total awarded Oct 06 – Mar 07						44,515
Total Funding raised from Sep 02 – Mar 07						3,574,408

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**Retrospective Documentation
Progress October – December 2006**

Collection area	Progress against 5 year retrospective documentation plans – either paper-based or computer records to Accreditation standard			Progress in processing records created during DCF project	Notes
	Manual	Adlib	Access location audit		
Costume and textiles	40	547	N/A	N/A	Shop stock (haberdashers) records completed and input 500 manual records for dolls and children's clothing.
Decorative Arts	N/A	303	N/A	N/A	Work continued on Ismay pots
Fine Art	N/A	859	N/A	N/A	Recording of works on paper and of Japanese prints.
Military history	N/A	310	N/A	N/A	Manual records for firearms input onto Adlib with new locations following rearrangement of store.
Science	N/A	N/A	2095	N/A	Access records created for rock specimens (1200), lichens (824) and scientific instruments, (71).
Social history	522	110	N/A	N/A	522 manual records updated with locations for objects on show/from Princess Mary Court; 48 new Adlib records plus 8 existing records updated for objects moved from Darnbrough Street; Adlib records created for 54 items relating to Unfair Trade, (new exhibition due to open Spring 2007)
Collections Management	N/A	9200	N/A	1793	9200 records transferred onto Adlib from earlier software have been cleaned, checked and loaded; 1698 records created by DCF cataloguers, previously inaccessible on laptops, have been checked, images linked and then uploaded onto Adlib and 95 records entered from DCF manual records.
Total	562	11,329	2,095	1,793	

**Retrospective Documentation
Progress January – March 2007**

Collection area	Progress against 5 year retrospective documentation plans – either paper-based or computer records to Accreditation standard			Progress in processing records created during DCF project	Notes
	Manual	Adlib	Access		
Archaeology	N/A	135	2195	N/A	Recording archaeological glass and organics.
Costume and textiles	435	195	N/A	N/A	Shopstock items eg haberdashers, some of which have gone on show in Kirkgate.
Decorative Arts	N/A	362	N/A	N/A	Work continues on the Ismay ceramics collection.
Fine Art	N/A	1530	N/A	N/A	Recording of works on paper.
Military history	68	119	N/A	N/A	Recording items selected for Kirkgate and campaign medals.
Science	N/A	N/A	81,535	N/A	Bulk accession records created for geology, biology and herbarium specimens, plus scientific instruments.
Social history	485	271	N/A	N/A	Recording objects going on show in Kirkgate – coppersmiths, glass and china shops, pawnbrokers and White's grocers shop.
Collections Management	299	5173	N/A	1933	
Total	1287	5173	83,730	1933	

Collection Management

October – December 2006

Oct - Dec	Transactions	Objects	Note
Acquisitions	10	406	<p>Four pieces by the significant York potter, Jerry Harper, have been acquired to develop the W.A. Ismay collection as was his wish.</p> <p>The acquisition of a group of nine family portraits of the Cholmondeley Family of Brandsby by John Sell Cotman has been generously funded by the Friends of York Art Gallery.</p> <p>A seasonal acquisition was made by the Social History department - two boxes of unused Christmas crackers dating from 1945-1950 complete with X-rays of the contents!</p> <p>A significant collection of Royal Navy memorabilia dating from 1922-1948 and belonging to Yorkshire man John Willey has been donated. The collection of slightly less than 400 items includes uniform, personal naval items, documents, photographs, medals and souvenirs.</p>
Archaeological sites	7		<p>Seven accession numbers have been issued to excavation units for new sites; five in York, one at Easingwold and one at Long Drax.</p>
Disposals	1	196	<p>Numerous objects have been disposed of as previously agreed in order to vacate the Darnborough Street store.</p>
Image Use Requests	15	25	<p>Notable requests this quarter include those from the Royal Academy to use 'The Honourable Lady Stanhope and the Countess of Effingham as Diana and her Companion' by Francis Cotes on a greetings card and the Paris Opera House to use 'Portrait of Mlle Rachel' by William Etty to promote 'La Juive' by Jacques Fromental Halévy including for posters, greetings cards, website, newspapers and magazines.</p>
Loans In	11	14	<p>A notable incoming loan was the Warren Cup, loaned from the British Museum for the first time since its acquisition in 1999.</p> <p>The Art Gallery has borrowed eleven works from nine lenders to complement objects from various departments across the Trust (fine and decorative art, costume and textiles and social history). Lenders to the exhibition included Cartwright Hall, Bradford; Dulwich Picture Gallery; Fairfax House; National Portrait Gallery and the Tate.</p>
Loans Out	9	99	<p>61 archaeological objects have been loaned for the display 'Treasures of East Riding' which is to open in 2007 at the newly built Beverley Treasure House.</p> <p>Loans have been made from the fine art department to Fairfax House; Le Musée Magnin, Dijon; York Theatre Royal; Guildhall Art Gallery, London and the Frans Hals Museum, Haarlem.</p> <p>A number of Starlings have been loaned to Shandy Hall for their exhibition 'A Bitter Draught - the Starling & Slavery' which heralds the 200th anniversary of Parliament's abolition of the slave trade in 2007.</p>

Conservation	2	2	Two objects have undergone conservation work this quarter: a recently acquired mammoth tusk and a sampler due to be displayed in 2007.
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**Collections Management
January – March 2007**

Jan - Mar	Transactions	Objects	Note
Acquisitions	3	4	<p>A contemporary copy of a gold-plated Tremissa (Anglian coin) and fragment of silver Viking armband were acquired by the Archaeology department.</p> <p>The Decorative Arts department acquired two ceramic pieces by Yo Thom using funds from the W A Ismay bequest; both Japanese influenced - a chawan and plate.</p>
Archaeological sites	2		Accession numbers were issued for watching briefs to MAP Archaeological Consultancy at the former Terry's factory on Bishopthorpe Road, York and Ed Dennison Archaeological Services for Station Road, Tadcaster.
Disposals	3	272	All disposals were from the Darnborough Street store; the move from this site is now complete.
Image Use Requests	23	133	<p>The York Helmet was reproduced on the invitation and programme for an MLA advocacy event held at the House of Commons; this resulted in further use on the Guardian Arts Blog. Several objects from the archaeological collection will be included in a Roman Britain website being produced by York Archaeological Trust.</p> <p>Several pots and pieces from the Milner-White archive are to be included in a book entitled 'The Studio Potter in Britain'.</p> <p>Numerous works have been photographed for inclusion in the exhibition catalogue for a forthcoming exhibition 'Images of York Minster' (working title). 'Coastal Scene with Crab Catchers' by Nicolaes Berchem has been used by the Kunsthhaus Zürich as the image on the invitation to the opening of their exhibition (for which the painting has been loaned).</p>

Loans In	7	32	Incoming loans have been arranged with individuals and organisations to compliment objects from the permanent collections displayed in the following exhibitions: Fingerprints of Time, Relationships and Unfair Trade.
Loans Out	7	25	<p>A number of ceramics and works on paper have been loaned to an exhibition entitled Firing Thoughts: an exhibition of Ceramics and Drawings at the Peter Scott Gallery, Lancaster University.</p> <p>Several loans have been made from the Fine Art department: 'Portrait of Monsignor Agucchi' by Annibale Carracci to Chiostro del Bramante, Rome; 'A Game Stall' by Frans Snyders to the Holburne Museum of Art, Bath; 'The Deluge' by Francis Danby to Le Musée Cantonal de Beaux-Arts, Lausanne; 'The Honourable Lady Stanhope and the Countess of Effingham as Diana and her Companion' by Francis Cotes to The Royal Academy of Arts, London and 'Study for 'Many Happy Returns of the Day'' by William Frith Powell to the Mercer Art Gallery, Harrogate.</p> <p>A chair is on loan from the Social History department to the Victorian Life exhibition at the Mercer Art Gallery, Harrogate.</p>
Conservation	0	0	

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Lifelong Learning Figures April 2006 – March 2007

	Castle Museum	Yorkshire Museum	York Art Gallery	York St Mary's	Total numbers across all sites
Visiting children in York school groups					
• Primary	2,248	809	954		4,011
• Secondary	171	360	70		601
• Other	11	0	0		11
Total	2430	1169	1024		4,623
Visiting children in non-York school groups					
• Primary	10,790	3,235	983		15,008
• Secondary	5,274	1376	321		6,971
• Other	0	0	0		0
Total	16,064	4,611	1304		21,979
Events	26	81	30	1	138
Visitors to events	43,644	16,706	6,126	58	66,534
Outreach events	18	17	7	0	42
Users of outreach events	995	1,487	401	0	2,883
Educational Activities	178	123	47	0	348
Informal Learning Groups on site	10	17	60	0	87
Users of informal Learning on site	205	417	726	0	1,348

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**Meeting of Executive Member for Leisure and Culture
and Advisory Panel**

5 June 2007

Report of the Director of Learning, Culture and Children's Services

**End of Year Service Plan Performance Monitoring 2006/07:
Leisure and Culture****Summary**

1. This report analyses performance by reference to the service plan, the budget, and the performance indicators for all of the services funded through the leisure and culture budget.

Background

2. Last year, the council introduced a new cycle for reporting to the Executive Member. A common proforma has been developed for all services in the directorate which summarises progress against the actions listed in the service plan, records variations from the budget, and comments on performance against the Performance Indicators for which information has become available during the reporting period. These are attached as Annex 1 to the covering report. Service Managers have been asked to use no more than 2 sides of A4 for their monitoring report.
3. A summary of the main findings on progress for the Executive Member's portfolio as a whole is included below.

Analysis

4. The main message from the service plan monitoring reports is that the great majority of planned projects are on track. Particularly noteworthy has been:
 - Securing an Arts Council Yorkshire grant of £72k for community arts over the next 3 years
 - The first York Literature Festival that took place in March showcasing York writers
 - The launch of the Swim York scheme helping over 1,500 children and adults learn to swim
 - Establishment of a fourth Local Nature Reserve at Acomb Wood and Acomb Wood Meadow

5. Issues that have not yet been progressed include:
 - Determining the future of the City Archive. Following re-examination of the specification for the recent tender exercise a report will be brought back to the Executive in the Autumn
 - Developing York's action plan for community sports engagement with London 2012. Advice from the London organising committee has been much slower coming forward than was expected. However, the regional strategy has now been published and provides a clear basis for the
6. The Key PIs show a healthy position. The following are particularly encouraging:
 - Generally high satisfaction levels notably with Parks and Open Spaces
 - The number and range of events supported by the service, notably through the first "Festival of the Rivers"
 - The expansion of the Young People's holiday programme and the number of young people taking part
 - The number of community arts events staged
 - Street Sport has exceeded all its first year targets
 - The increased number of visits to our museums and galleries
7. Areas of concern include the low satisfaction with sports facilities. This is clearly a result of the delay in being able to refurbish / replace swimming facilities caused by the hold up in the sale of the Barbican (now completed). Low satisfaction with activities for young people is alarming and surprising given the highly successful and expanded programme of holiday activities for young people which has very high levels of satisfaction amongst those taking part. This requires further investigation.
8. There is evidence of improving performance in the Arts area, although staff turnover and restructure has clearly had a detrimental effect on some activities. Measures are now in place to counter these areas of poor performance.
9. In the Library Service there are excellent results in adults registering for learning reflecting the service's placing of learning at the heart of its strategy. The results from the library users' survey are also encouraging. The number of visits which had been increasing year on year dropped off slightly in 2006/7. Measures have been put in place through the recent staffing restructure to address this. The number of book issues, on the other hand, has grown. There has been no progress in 2006/7 towards meeting public library standards although the restructure will deliver slightly more opening hours in 2007/8.
10. York Museums Trust have continued to increase museums attendances including visits by pupils.
11. Parks & Open Spaces are maintaining good performance, with the investment in play areas paying off in terms of more now meeting the national standards.

Consultation

12. Not applicable.

Options

13. There are no options associated with this report; it is for information only.

Corporate Priorities

14. The service plans funded through the Leisure and Culture budget are derived from the Lifelong Learning and Leisure Plan 2005 – 2008, which includes a link with the corporate priorities under each of the following headings:
 - Making York More Eventful
 - Engaging in Learning
 - Being Healthy
 - Making a Positive Contribution
 - Taking Pride and Pleasure in the Environment
 - Economic Well-being
 - Staying Safe
 - Infrastructure Planning

Financial Implications

15. This report sets out the draft outturn figures for the financial year 2006/07. Whilst most budgets have outturned at or about the level of the current approved budget, there are still a number of exceptions to this. The individual variations are detailed in full at Annex 2 but in summary the draft outturn for 2006/07 is £9,698k. This compares with a current approved budget of £9,828k, a net underspend of £130k or 1.3%. It must be noted that the figures are provisional and may be adjusted. However, significant changes are not expected to be made.
16. The original net budget for Leisure & Culture for 2006/07 was set at £10,605k. Since then there have been a number of changes made (the summary table at Annex 2 provides details) resulting in the latest approved net budget of £9,828k.
17. The Executive Member has also received two formal monitoring reports and has been kept informed on expenditure and income trends during the year. The latest report was presented on 5 December 2006. Further regular monitoring reports have also been considered by the LCCS Departmental Management Team throughout the year.
18. The first budget monitoring report for 2006/07 presented to EMAP in September 2006 highlighted a projected net overspend (after mitigating action) of £196k. Additional one-off funding of £196k was then provided by the Executive to fund this net overspend in 2006/07.

19. By the time of the second monitoring report in December 2006 the position had worsened slightly with a net overspend of £13k still being predicted despite the £196k of additional funding.
20. The individual service plan financial monitoring sheets at Annex 2 now show total overspends of £144k. To offset this savings and other mitigating action has produced underspends or additional income totalling £274k, with the details again shown in Annex 2. The result of this action leaves the net underspend of £130k which is a significant improvement on the position reported in the last monitoring report.
21. Members should be aware that the Director of LCCS has a responsibility to deliver a balanced budget across all services within the directorate. As the general fund services within the Children's Services portfolio were heading towards significant overspends in a number of statutory services then positive action to reduce expenditure in the more discretionary leisure budgets was required.
22. The major changes from the second monitoring report are set out briefly below:
 - Significant increase in the underspends within Parks and Open Spaces totalling £35k as a result of a more proactive approach to income generation and the ceasing of non-essential maintenance work.
 - Savings in the Sports Facilities Management budgets on staffing, training and IT systems costs totalling £47k.
 - Additional one-off costs of £21k incurred in setting up the temporary gym at Edmund Wilson Pool.
 - An improvement of £17k in the libraries' income shortfall.
 - Additional net savings of £28k within the Archive Service due mainly to staff vacancies and additional funding secured for some demolition costs.
 - Additional savings totalling £40k in overall departmental management budgets, again due to some posts being kept deliberately vacant for longer periods and savings on office expenses.
23. Many of the underspends have been achieved by initiating specific management action to cease spending in a number of non-essential areas. This was in response to the difficult overall LCCS directorate and council budget position being projected at the time of the last monitoring reports. Inevitably these savings are only sustainable in the short term and cannot be repeated in 2007/08 without impacting on the levels of service provided.
24. Although many of the underlying variations have already been accounted for when the 2007/08 budgets were set, there are still some items that are expected to have an impact in 2007/08. Initial estimates of this impact suggest a continuing net overspend of £25k, including:
 - Library Service income shortfalls of £30k
 - Unbudgeted Library Service contribution to learning connections of £15k

- Additional income within Parks and Strays budgets of £20k

Proposals to Carry Forward Unspent Budgets

25. In order to promote good management and allow planned 2006/07 projects to proceed, it is proposed to continue the arrangements of previous years and permit underspendings to be carried forward in certain circumstances. Rather than being a general provision, it is suggested that carry forward proposals should only be allowed where the portfolio area and directorate actually underspends due to a genuine slippage.
26. Even though the Leisure & Culture portfolio has underspent in 2006/07, no carry forward requests are proposed as the overall LCCS directorate budget still shows a small net overspend for the year.

Other Implications

27. The report has no Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, or Property implications.

Risk Management

28. All of the service plans include a section on risk management.

Recommendations

29. The Executive Member is recommended to note the performance of services within the directorate funded through the Leisure & Culture budget and to approve the draft revenue outturn for 2006/07, noting that the underspend will be transferred to the council's reserves

Reason: To monitor and review performance in the Leisure and Culture portfolio area.

Contact Details

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Chief Officer Responsible for the report:

Patrick Scott
Director of Learning, Culture and Children's
Services

**Report
Approved**

Y

Date 22/05/07

Specialist Implications Officer(s)

Financial Implications.
Richard Hartle
Head of Finance (LCCS)
Tel No. 01904 554225

Wards Affected: List wards or tick box to indicate all

All

For further information please contact the author of the report

Annexes:

- 1 – Summary service plan budget position and monitoring reports
- 2 – Detailed budget and financial outturn analysis

Background Papers:

Learning Culture and Children's Services Service Plans 2006/07
2006/07 Budget Files
2006/07 Closedown Files
Budget monitoring reports presented to the Executive Member during 2006/07



**Learning, Culture & Children's Services
Service Plan Report, Year End 2006 – 2007**

Contents:

Lifelong Learning & Culture General Pls

Service Plans

Arts and Culture

Early Years, Extended Schools and Community

Libraries and Heritage

Parks and Open Spaces

Sports and Active Leisure

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07					06/07	Unitary Average	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		Mon 1 (4 mths)	Mon 2 (7 mths)	3rd Quarter	3rd Mon Target (whole Year)				
CYP11.7 (CYP7b)	Percentage of residents satisfaction with leisure activities for young people (measured through residents opinion survey)	Charlie Croft	18%	25%	29%	actual				17%				This reflects the delay in implementing the swimming pool rebuilding / refurbishment schemes following the delay to the sale of the Barbican
			29%	29%	30%	target				35%				
SSC12.3 (BVPI 119a)	Percentage of residents satisfaction with LA cultural services - Sports and leisure	Charlie Croft	55%	44%	40%	actual				41%	57.6%			
			60%	62%	65%	target				45%				
SSC12.3 (BVPI 119b)	Percentage of residents satisfaction with LA cultural services - Libraries	Charlie Croft	70%	64%	66%	actual				73%	72.2%			
			71%	76%	66%	target				67%				
SSC12.3 (BVPI 119c)	Percentage of residents satisfaction with LA cultural services - Museums & Galleries	Charlie Croft	72%	62%	67%	actual				76%	46.4%			
			75%	72%	64%	target				67%				
SSC12.3 (BVPI 119d)	Percentage of residents satisfaction with LA cultural services - Theatres and Concert Halls	Charlie Croft	73%	65%	67%	actual				68%	50.1%			
			74%	76%	79%	target				67%				
SSC12.3 (BVPI 119e)	Percentage of residents satisfaction with LA cultural services - Parks and Open Spaces	Charlie Croft	77%	70%	76%	actual				78%	74.0%			
			70%	77%	80%	target				76%				
SSC14.1 (LY6a)	Number of community groups with whom Leisure has worked with during the year (Information only)	Charlie Croft	431	630	513	actual	479	602	707	790				Monitored for information only in 2006/07, adopted as a LAA PI from 2007/08
			352	400		target								
LY6b	Number of those which are new groups (Information only)	Charlie Croft	160	238	299	actual	94	146	221	291				Monitored for information only
			132	100		target								
CYP7a	Percentage of users satisfaction with leisure activities for young people (measured through participants opinion survey)	Charlie Croft			89%	actual				N/A				
						target				89%				

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Arts and Culture
Service Manager: Gill Cooper

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Restructure of the Service to comply with budget savings and re-prioritisation of the objectives has occurred and the final new staff will be in place by June. While this has mean some disruption to the work in the short term, there is a much improved team focus and service improvement will be shown in the longer term.
- The Cultural Quarter Vision presentation has been started with internal and external partners. This roll out will continue with an action plans for the next steps being agreed in early summer.
- We have secured an Arts Council Yorkshire Grant of £72K of additional funds for the arts over the next 3 years.
- Community Places bid to Big Lottery for the Melbourne Street Centre has been developed and submitted by a community partnership led by Accessible Arts and supported by Arts and Culture.
- Illuminating York Festival in January again captured national publicity with its 'Recovered Light' public art installation on the Minster. We will be working over the coming months to review the Festival programme for the city with a view to supporting bids to Yorkshire Forward.
- We are putting together a programme that will meet the Music Manifesto commitment of every child in KS2 having the real opportunity to learn a musical instrument (otherwise known as Wider Opportunities). Proposals have been to Schools Forum and examined as a Key Issue at Headteacher Briefing and we will be producing a project plan for a roll out of the programme shortly.

2. Actions planned but not completed.

- Public Arts scrutiny still has to be considered by E MAP.
- We are still running PAC3 at Archbishop Holgate's school as a pilot.

Commentary

Time pressure has meant that we have not taken a proposal to Members about the next steps in the process
New Young People's Arts officer will take this forward from June 2007

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06 Unitary Average	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term			
CYP11.4 (LA2a)	No. of arts events for young people supported by York @Large	Gill Cooper			330	actual				301		PI definition amended under LAA starting in 2007/08
CYP11.8 (PA1)	No. pupils taking instrumental with A&C service in school (DfES return in Feb)	Gill Cooper	2446	2501	2244	actual	2277	2334	2313	2356		Disappointing levelling of numbers for instrumental teaching. Arts Education manager is undertaking a review of timetabling to move children off the waiting list and into lessons.
EDE5.1 (LY12)	Percentage of respondents (Talkabout Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper			42.5%	actual			42.5%	42.5%		
EDE5.2	Number of high quality events in the city supported by York@Large	Gill Cooper			180	actual				N/A		New PI starting in 2007/08 under LAA
SSC12.1	Number of new festival/event activities designed to target communities with low participation rates	Gill Cooper				actual						New PI starting in 2007/08 under LAA
SSC12.2 (LY11)	Number of visits to www.yorkfestivals.com	Gill Cooper			18691	actual	9076	10158	19057	33714		Massive increase in the visibility of York - City of Festivals brand and reflecting the increase in using the web to research visits.
PA2a	No. of pupils in ensembles at PAC (DfES return at the end of spring term)	Gill Cooper	531	478	368	actual	506	516	451	479		Staff acting up have focussed on revitalising the offer at PAC's. This has seen number here holding steady .
PA2b	No. of pupils in Arts service supported ensembles	Gill Cooper			175	actual	186	139	139	100		Staff restructuring and acting up has meant the suspension of some ensembles until recruitment was complete. This will be in place in June
PA3	% of all schools having a 'Live Arts Week' workshop	Gill Cooper	80%	75%	84%	actual				72%		Staff leaving and departmental restructuring meant that the offer of workshops at live arts in February was fewer than usual. The provision will be reviewed in the coming months now that new staff are in post.
LA1	No. of Community Arts initiatives supported by the Arts & Culture Service.	Gill Cooper	157	232	284	actual	122	184	258	322		The team have worked exceptionally hard and demand for involvement and support remains high.
LA2b	No. of those events that are new (CYP11.4 was LA2a)	Gill Cooper	42	49	126	actual	70	118	145	175		Demand for services and support remains high.
LA3b	No of performances and attendances at Theatre Royal (Quarterly collection)	Gill Cooper	449 (136616)	452 (137368)	486 (142073)	actual	269 (33576)	406 (51,801)	618 (100,602)	750 (149,355)		
LY13	Number of new festivals/event activities	Gill Cooper				actual				3		The Folk Festival, the Literature Festival and the Festival of the Rivers all had their first full outings this year. However the Chinese New Year Festival was much reduced and we will be working with organisers to promote additional activity in 2008.
VJ8B	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: total visitor spend across the tourism industry per annum. (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper		£283.6m	£311.8	actual				N/A		
VJ8C	Ensuring that tourism through First Stop York continues to make a major contribution to the York economy: maintain a minimum number of annual jobs at (Actuals and targets relate to 2 year prior than the year it is shown in)	Gill Cooper		8681	9561	actual				N/A		

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- Actual is worse than the profile by the tolerance factor
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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Early Years & Extended Schools Service
Service Manager: Heather Marsland

Section A: Service Plan Initiatives and Actions

1. Achievements.

- EYESP meetings maintained with four meetings held this year
- Shared Foundation newsletter published termly
- NEF administered including the renewal of guidance leaflets
- Support and advice has been given to: schools and partnerships to help achieve the 5 core elements of the extended schools initiative; support the development of Children's Centres, especially the childcare element; schools who are developing extended school projects through lottery funding; Neighbourhood Nurseries to fully integrate with Children's Centres including extending the NNI forum to include providers in CC areas; providers with information on grant finding streams they might be eligible to apply for; to continue to support the development of the Youth Offer in conjunction with Youth service and CIS; continue to support the Play sector to apply to the Playful Ideas of the Lottery Fund
- Support given to Partnerships to identify SENCO and QTS reps
- Delivery of FS curriculum and incorporation of SEN issues monitored
- Ofsted data and FS Profile analysed to identify and address areas for action and individual settings worked with to discuss Ofsted action plans
- Awarding process for Service Level Agreement partners revised
- Grants including the GSSG, Transformation Fund, 2 year-old Pilot, etc. administered as per requirement
- Service Budget managed to the satisfaction of senior management, even though there was about £80K overspent on NEF
- The CIS Recruitment and Retention Strategy is being reshaped to meet the needs of the early years part of the Children's Workforce Development
- The Information Scheme has continued to grow and break its targets. Up to the 31 March 2007 100% of users rating the scheme as 'very good' or 'good' and 100% saying they would recommend the scheme to friends. The CIS has also increased the number of enquiries it receives
- Successful CIS brokerage service developed
- Service links with existing and new partner organisations further developed
- Sort approval via EMAP for the new Taking Play Forward policy, an agreement for the proposed schemes to be included in the Lottery bid for September and confirmation of the Yorkash projects
- Start to develop the Yorkash project to prepare for next years allocation of £120k
- Develop a new project for the Summer Schools Out called Its Up 2 U which aims to encourage young people to develop volunteering opportunities for young people in their community
- Deliver and attend a range of play related meeting including Yorkshire Play, Play England Regional Network and the Taking Play Forward partnership.
- Work with Play partners to begin planning for Summer Schools Out, National Play day, Yorkshire and the Humber regional conference in May
- Continue to develop the Cultural Diversity Project and support the Chinese Cultural Association and Culture group based at Haxby Road School

2. Actions planned but not completed.

- The YorOK website has been subject to delay as part of the wider easy@york programme.

Commentary

However with a new strategy in place the new website and service directory should launch later in 2007

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06	actual	1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
CYP9.1	% of VIP settings gaining 'good' or 'outstanding' in Ofsted reports for childcare and nursery education	Heather Marsland			65%	actual				Care=72% Edu=61%		New PI starting in 2007/08 under LAA
CYP11.1 (EY11)	Number of primary schools designated as meeting core offer for extended schools	Heather Marsland			8	actual				15		PI definition amended under LAA starting in 2007/08
CYP11.2	Number of secondary schools designated as meeting core offer for extended schools	Heather Marsland			4	actual				4	O3	New PI starting in 2007/08 under LAA
CYP11.5 (CYP2)	Number of young people taking part in the holiday activities programme	Heather Marsland	24558	41084	40255	actual		48276		54951	O3	School's Out has continued to prove extremely popular
			16170	20800	37000	profile		28000		38000		
CYP11.11	Number of play providers working to improve the quality of play provision through adopting the '9 Better Play Objectives'	Mary Bailey			25	actual				25	O3	New PI starting in 2007/08 under LAA (This figure represents the number of providers who have applied so far)
						profile						
CYP18.1 (EY8)	Percentage of 3-year-olds receiving a good quality, free, early years education place in the voluntary, private or maintained sectors.)	Heather Marsland	100.6%	104.8%	101.1%	actual	100.4%		102.3%	104.14%	O5/P8	Increase possibly due to the extension of free entitlement from 33 to 38 weeks and continued promotion of free early years entitlement. Over 100% due to funding children from outside the city boundary
			96.1%	96.8%	103.1%	profile	100.0%		100.0%	100.0%		
SSC9.6 (CYP1)	No. of community groups working in partnership with CYC to deliver Young people's holiday prog.	Mary Bailey	34	43	56	actual		62		107		School's Out has continued to prove very popular so more groups are becoming involved.
			25	39	48	profile		40		53		
BVPI - 222a	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority with a qualification at Level 4 or above.	Ann Spetch			9.30%	actual				36.3%	27%	The Transformation Fund was not available until September 06 hence making it difficult to achieve the target. However, over a 7 month period there has been a three fold increase on the previous year
					50%	profile				60%		
BVPI - 222b	% of leaders of integrated early education and childcare settings funded or part-funded by the local authority which have input from staff with graduate or post graduate training in teaching or child development.	Ann Spetch			0%	actual				4%	62%	The government have changed the target dates from 100% by 2010 to 100% in 2015. Also as it take several years to qualify we will see an improvement in 07/08. Transformation fund monies are being made available by the government to support this.
					67%	profile				65%		
EU 4	Proportion of 3 year olds with a pre-school nursery place in the maintained sector (Autumn Term)	Heather Marsland	37.5%	35.8%	36.4%	actual	29.8%		32.3%	34.63%		Figure fluctuates slightly year on year due to parental choice
			31.6%	32.9%	35.7%	profile	32.7%		32.7%	32.7%		
EY10	Number after school places and holiday places provided (registered under Ofsted and as reported in the Childrens Services Plan)	Heather Marsland	2115	2331	2545	actual	2495	2693	2725	2838		The increases being seen this year have largely come about through new holiday scheme activities and some changes to out of school provision in response to demand
						profile	2500	2500	2500	2500		
EY1	% of enquirers to the Children's Information Service rating the service as 'Excellent' or 'Very Good'	Heather Marsland				actual	91%	91%	89%	92%		This level of service represents a great level of customer service from the CIS. All named enquiries are sent an evaluation form one month after using us. Of those that were returned forms in 06/07 1115 rated the service as 'excellent' and 127 as 'very good'
						profile	90%	90%	90%	90%		
EY7	% of staff appraised during the year	Heather Marsland	100%	100%	100%	actual	94%	97%	100%	100%		
			100%	100%	100%	profile	75%	100%	100%	100%		
EY9	To ensure early years settings, inspected by Ofsted, are making satisfactory progress in delivering EL Goals	Heather Marsland		100%	N/A	actual				100%		All settings inspected received satisfactory or above
				94%	94%	profile				94%		

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
CYP4	Number of holiday activities	Mary Bailey	216	552	423	actual				597		School's Out has continued to prove very popular so more activities have been added
			106	569	569	profile				586		
EY20	No.of support visits from the Developmental Worker Team to each Headteacher and their active Shared Foundation Partnership (measured termly)	Anne Spetch				actual						New PI for 2007/08
						profile						

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Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Libraries and Heritage
Service Manager: Fiona Williams

Section A: Service Plan Initiatives and Actions

1. Achievements.

2006-07 has been a key year for the service. It has seen a fundamental staffing restructure as well as a major cultural change programme. The foundation has been laid for the service to move forward in 2007/08 in ways that are more closely aligned to local and national priorities. Throughout the year, staff have kept the service going against a background of uncertainty and change.

- Successful completion of the regional Inspiring Learning for All pilot. A team of library staff organised a Day in the Life of York Libraries – measuring and evaluating all of the learning that took place in libraries on 27th January 2007. They showcased their work at a regional seminar
- Go MAD cultural change programme successfully completed with many examples of staff using the tools and techniques in their daily work. This will now be embedded in 07/08 and new staff introduced to the techniques as part of their induction. An article has been written for the Public Library Journal.
- The staffing restructure was completed on time. All staff took up their new posts on 1 April 2007.
- As a part of the LPSA target, library staff have continued to be trained in IAG by Future Prospects. 15 staff are undergoing targeted training that will enable them to refer people into learning courses
- The first York Literature Festival took place in March 2007. It was a great success and showcased York writers and events. The second is planned for March 2008
- Excellent progress has been made on the capital plans for Acomb Library. Working with Adult and Community Education we are now at the stage of waiting for the building tenders to come in and on target to reopen in February 2008
- A bid for £1.2 million was submitted to the BIG lottery to refurbish and extend Tang Hall as a library learning centre.
- Continued to work within the Local Leadership Group for New Earswick Children's Centre to progress the relocation of the library within the centre
- Archive tendering process complete and a report was taken to Executive

2. Actions planned but not completed.

- There are a few actions not completed – progress on the History Store, work on the York Card.

Commentary

The staffing restructure and the lottery bid have taken a large proportion of time. This was against a background of several of the senior management team leaving the service. Consequently, resources have been focussed on achieving the restructure and submitting the lottery bid.

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07					Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	
EDE4.8 (LPSA 10.4)	The number of adults registering and completing courses through public libraries (academic yr rep)	Fiona Williams			763	actual				897	This is a clear indication that our strategy of placing learning at the heart of the library service is working. We have worked to build strong partnerships with learning providers, especially with Adult and Community Education through our joint management of the flexible learning centres. Libraries are now seen as providing a good environment for learning. The next step is to increase the amount of learning offered directly by the library service
						profile				838	
EDE5.3 (BVPI 170a)	No. of visits/usages of museums/galleries per 1000 population (for all LA funded or part funded museums from 2005/06)	Fiona Williams	3081	3134	4028	actual	1631	3047	3897	5036	The main cause of the significant rise was the introduction of new websites for all of our venues
			3073	3073	3134	profile	1068	1870	2404	3134	
BVPI 220	Compliance Against the Public Library Service Standards (PLSS).	Fiona Williams		2	1	actual				1	
					2	profile				3	
BVPI 220i	Compliance Against the Public Library Service Standards (PLSS). The number of PLSS the authority has complied with	Fiona Williams		8	8	actual				8	Due to the change in the way data is collected - progressed to a more robust electronic method of calculating it from our library management computer system rather than a manual process used in the past. This has resulted in major variations and compliance has not improved as hoped. We are investigating the reasons for the difference
					10	profile				16	
BVPI 220ii	Compliance Against the PLSS. The general progress the authority has made against the PLSS from the previous financial year	Fiona Williams		0.5	0	actual				0.0	
					0.5	profile				1.5	
BVPI 220iii	Compliance Against the PLSS where the PLSS are not met, the number of individual standards that authorities are within 5% of achieving	Fiona Williams		0	0.5	actual				0.5	
					0.5	profile				0.0	
BVPI 220iv	Compliance Against the PLSS provision to the general public apart from that offered in static libraries (ie mobile libraries and other service points as defined within PLSS1).	Fiona Williams			N/A Met under PLS1	actual				N/A	
						profile				N/A	
BVPI 118a	Libraries: % of users reporting success in obtaining a book to borrow (measured every 3 years)	Fiona Williams	67.5%	Not req	Not req	actual				85.6%	Staff training in customer care and work on promoting reading through better display has meant that we have exceeded our target. The survey will be done again in 3 years and we aim to improve further
			73%			profile				70%	
BVPI 118b	Libraries: % of adult library users reporting success in gaining information as a result of a search or enquiry (measured every 3 years)	Fiona Williams	67.4%	Not req	Not req	actual				86%	Staff training in customer care has meant that we have exceeded our target. The survey will be done again in 3 years and we aim to improve further
			75%			profile				69%	
BVPI 118c	Satisfaction with the library service (measured every 3 years)	Fiona Williams	92.4%	Not req	Not req	actual				92%	Although people are satisfied with their interactions with library staff - there remains some dissatisfaction with the buildings and facilities.
			92%			profile				94%	
PLS1	Proportion of households living within specified distance of a static library (1 and 2 miles)	Fiona Williams	91%	91%	91%	actual				91%	
					91%	profile				91%	
PLS2	Aggregate opening hours per 1,000 population for all libraries	Fiona Williams	111	107	105	actual				105	
			113	111	106	profile				106	
PLS3	Percentage of static libraries (as defined by CIPFA) providing access to electronic resources connected to the internet	Fiona Williams	100%	100%	100%	actual				100%	
					100%	profile				100%	

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				Explanation of difference between actual and target for 2006/7	
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term		3rd Mon Target (Whole Year)
PLS4	Total number of electronic workstations with access to the internet and the libraries catalogue available to users per 10,000 population	Fiona Williams	7	7	6	actual				8	
					7	profile				7	
PLS5(i)	% of requests for books met within 7 days	Fiona Williams	52% 55%	49% 53%	60% 50%	actual profile			67%	39% 61%	This year there has been a change in the way we collect this information - we have moved to calculating it from our library management computer system rather than manually. We are investigating the reasons for the difference
PLS5(ii)	% of requests for books met within 15 days	Fiona Williams	69%	63%	75% 70%	actual profile			80%	59% 76%	This year there has been a change in the way we collect this information - we have moved to calculating it from our library management computer system rather than manually. We are investigating the reasons for the difference
PLS5(iii)	% of requests for books met within 30 days	Fiona Williams	84%	78%	88% 85%	actual profile		93%	74%	88%	This year there has been a change in the way we collect this information - we have moved to calculating it from our library management computer system rather than manually. We are investigating the reasons for the difference
PLS6	No. of library visits per 1000 population	Fiona Williams	4214 4100	4627 4300	4764 4850	actual profile		2811 2450		4688 4900	The decline in visitors is principally at the central library. Staff there are investigating the reasons for this and will put in place a strategy to improve the figures
PLS7	% of library users 16+ who view their library service as 'good' or 'very good' (measured every 3 years)	Fiona Williams	93% 95%	Not req	Not req	actual profile				92% 94%	
PLS8	% of library users under 16 who view their library as good (measured every 3 years)	Fiona Williams	86%	Not req	86% Not req	actual profile				86% 77%	Target is 77%, our latest performance (October 2005) was 86%
PLS9	Annual items added per 1000 population	Fiona Williams	168 189	189 177	179 193	actual profile				161 216	The department suffered from staff absences last year due to long term sickness. The recent staffing restructure has created a new department that is reviewing all its procedures and developing a plan of how to meet this target. Progress will be monitored monthly.
PLS10	Time to replenish the lending stock on open access or available for loan	Fiona Williams	8 years	5.85	5.90 5.85	actual profile				6.88 6.50	PLS9 impacts on this indicator
LH5	Issues of books and items per 1000 population	Fiona Williams	6143	5802	6101 5628	actual profile				6146 5000	This increase is due to improved display and promotion of reading by library staff.
LH6	Enquiries at the libraries per 1000 population	Fiona Williams	561	543	584 550	actual profile				498 600	A reduction in this indicator means that more people are finding what they need without asking. This is due to better display with a customer focus
LH1	Increase no. of visits to the YORTIME website (QUARTERLY Collection)	Fiona Williams		83796 15900	149948 155016	actual profile	50609 50300	92870 100600	121733 150900	177789 201198	the use of Yortime is stabilising after the initial increase. Its future use targets will be determined this year
LH2	No. of readers at the City Archive	Fiona Williams	2798 3600	3661 2900	3110 3700	actual profile				3856 3200	
LH3	No. of talks/exhibitions by the City Archive	Fiona Williams	12 12	26 15	16 28	actual profile				6 20	Staffing shortages has meant that staff have not been able to go out so much
BVPI 170b	No. of those visits (BVPI 170a) of museums/galleries by person per 1000 population (for all LA funded or part funded museums from 2005/06)	Fiona Williams	2323 2682	1916 2045	2515 2484	actual profile	1007 828	2004 1449	2265 1863	2716 2484	The in-person visits in were better than target thanks to the success of the investments in the Castle Museum Victorian Street and the Constantine Exhibition at the Yorkshire Museum.
BVPI 170c	No. of pupils visiting museums and galleries in organised school groups	Fiona Williams	24357 25000	23837 25000	26387 25500	actual profile	13508 11660	16642 15370	19299 19875	26133 26500	
CPA 1	Active borrowers as a % of population	Fiona Williams				actual profile				20.6%	Targets for future years to be set once baseline established in 06/07
CPA 2	Cost per library visit	Fiona Williams				actual profile				N/A	Financial information not yet available
MLA1	Number of people receiving an 'at home' service as a % of older people helped to live at home	Fiona Williams				actual profile				5% 19%	
MLA2	Bookstart packs delivered to children (0 to 9 months)	Fiona Williams				actual profile				89% 94%	

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				Explanation of difference between actual and target for 2006/7	
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term		3rd Mon Target (Whole Year)
MLA3	Percentage of the 4-12 year old population who start the Summer Reading Challenge	Fiona Williams				actual			11%	12%	
						profile				10%	
MLA4	Percentage of the 4-12 year old boys who start the Summer Reading Challenge	Fiona Williams				actual			10%	10%	
						profile				9%	
MLA5	Percentage of starters who complete the Summer Reading Challenge	Fiona Williams				actual			50%	50%	
						profile				57%	
PLIM14	% take up of available ICT time in libraries	Fiona Williams			75%	actual				71%	
					59%	profile				76%	

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Parks and Open Spaces Service Manager: Dave Meigh

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Residents satisfaction with the service during 2006/07 as measured by the Annual Residents Survey has improved by a further 2% and is now up to 78 % putting the service in the top quartile nationally
- Parks and Gardens continue to be awarded Civic Trust Green Flags (the national quality mark for public parks and open spaces). Rowntree Park maintained the required standard for the third year running, Glen Gardens being awarded the Flag for the second time with an improved score and West Bank Park awarded the Flag for the first time.
- Allotments continue to be a service on the up with more land being brought back into cultivation, waiting lists operate at more sites and take up of plots at the highest levels in recent memory at around 90%. This has been achieved through investment in safety and security measures, increased tenant liaison, supporting the formation of tenant associations who are able to both gain external funds to develop sites and organise their own improvement programmes.
- Work has started on the regeneration of Hull Road Park with the Council sponsored PACY team continuing to remove or reduce unnecessary vegetation to open views across the Park. The first phase of footpath rebuilding commenced in March to April.
- Landscape improvements continue to be undertaken to increase access and offer improved services to users across the service. Community involvement continues to be a key element of this work with Friends groups, schools and youth organisations, and employment training schemes and volunteering activities taking place across the sites.
- The quality of playgrounds continues to increase with nearly 50% now meeting national standards. During 2006/7 investment has been carried out across the city as Housing Associations, Parish Councils and the City Council invest in existing playgrounds whilst additional playgrounds continue to be opened in new housing developments.
- York fourth Local Nature Reserve – Acomb Wood and Acomb Wood Meadow was declare on the 1st March 2007 with the support of the Friends and English Nature.
- York Green Spaces Guide published in partnership with the Session Book Trust, English Nature and local environmental groups– the first such book for 30 years.

2. Actions planned but not completed.

- A submission will be made to Heritage Lottery Fund Big Lottery Parks of People funding stream for a development grant.

Commentary

This has not been pursued due to the time required to submit and process the application, against the ongoing need to get on with work and the park

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06 Unitary Average	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)			
CYP11.3 (LP13)	Number of sites meeting Civic Trust Green Flag Award standards	Dave Meigh	0	1	2	actual				3			West Bank Park gained award for first time, Glen and Rowntree retained award
					2	profile				3			
CYP11.6 (LP6)	% of primary schools taking part in Environmental Education Programme	Dave Meigh	23%	24%	20%	actual		17%		23%			
					38%	profile		17%		22%			
CYP11.9 (LP3)	The percentage of playgrounds that conform to National Playing Fields Association Standards	Dave Meigh	30%	32%	36%	actual				49%	40%		Improvement due to a) new play areas opening which meet national standards, b) and investment across the city in play areas
					25%	profile				39%			
SSC14.2 (LP15)	Number of parks & open spaces with Community Groups attached	Dave Meigh		33	33	actual				33			
					33	profile				33			
BVPI 119e (i)	Percentage of residents dissatisfaction with LA cultural services - Parks and Open Spaces (Bi annual survey)	Dave Meigh	8%	11%	7%	actual				7%			
					8%	profile							
LP10	Percentage of users satisfaction with Rowntree, West Bank and Hull Road Parks and Glen Gardens. Site based surveys recording Very Good	Dave Meigh		54%	50%	actual							No survey undertaken in 06/07
					60%	profile							
LP11	Percentage of users satisfaction with Rowntree, West Bank and Hull Road Parks and Glen Gardens. Site based surveys recording Fairly Good	Dave Meigh		41%	39%	actual							No survey undertaken in 06/07
					35%	profile							
LP12	Number of sites with management and maintenance plans	Dave Meigh	4	5	8	actual				8			It has not been possible to add new sites due to staff absence and turnover
					8	profile				10			
LP14	Amount of land (hectares) designated as Statutory Local Nature Reserves (LNR's)	Dave Meigh	63.1	63.1	63.1	actual				67.1	183.0		Old designation data incorrect, data has been updated. 4th LNR site designated earlier than anticipated.
					63.1	profile				63.1			
LP1	Number of playgrounds and play areas provided by the council, per 1,000 children under 12	Dave Meigh	2.88	3.13	3.29	actual				3.52	2.6		Increase due to new play areas opening across the city
					2.98	profile				3.4			
LP7	Schools programme- No of key stage 1 & 2 and preschools events	Dave Meigh	41	67	42	actual		29		49			
					25	profile		30		50			
LP16	Percentage of allotment plots let April	Dave Meigh	80%	90%	91%	actual				89%			Lower figure due to more plots being subdivided creating capacity but not bring poorer quality land into use
					90%	profile				92%			

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PI is lower than the lower quartile mark when comparing to available Quartile information for that year

PI is higher than the upper quartile mark when comparing to available Quartile information for that year

Actual is better than the profile by the tolerance factor

Actual is worse than the profile by the tolerance factor

O3/P5 Indicates that this PI appears as a Key PI in the CYPP 2007/10 and or supports a Corporate Priority



Learning, Culture & Children's Services Service Plan Monitoring Report Year End, 2006 – 2007

Service: Sport and Active Leisure
Service Manager: Jo Gilliland

Section A: Service Plan Initiatives and Actions

1. Achievements.

- Work around Strategy and planning for sport continues to reap the benefits for York. We have now restructured the administration and management of 106 contributions for sport and outdoor recreation allowing us to fund 6 community sports projects identified in the Active York Zone plans. Work continues on the Community Investment Fund portfolio in preparation to submit a £1.5million bid to the Yorkshire Sports Board in May. This portfolio is an amalgam of priorities identified by Active York to increase participation in Sport and Active Leisure across the city. A project group, looking at the design and development of a new university based swimming pool has been convened. 2 new community use agreements have been signed affording community access to the proposed Civil Service sports club and the new Rufforth sports hall. We have been preparing our own leisure facilities for major development in the coming months. Initial design and planning preparation is now underway for a new community pool at Oaklands that will complement the existing facilities. Approval has also been given to plan a £500k maintenance programme for Yearsley Pool, stabilising the service until 2012. Operationally, the first year of the oaklands project has successfully been delivered on budget, hosting the regional rounds of the junior national climbing championships, and working towards an inclusive fitness initiative chartermark along the way. The Launch of the new Swim York scheme has also been a key achievement at all of our pools, helping over 1500 children and adults learn to swim in line with ASA guidelines.
- Physical activity and community sport continues to support the voluntary sports sector as well as the needs of the casual participant. Another 12 voluntary sports clubs have attained chartermark accreditation. York's Cricket Development Forum has now developed an action plan that has engaged over 20 Cricket clubs in York and a successful Level 2 training course resulted in 21 newly qualified Level 2 cricket coaches. The physical activity co-ordinators have continued to offer extended opportunities to participate in a wide range of activities across the City, most notably in Tennis, (43 new participants), aerobics, and dance. New and increased activities programmers are working towards keeping York's adults participating and active. A citywide forum has been established for Disability Sport. Sportsability, have developed a draft development plan to take disability sport forward from 2007-2009.
- Support for PE and School Sport remains a key area for progression. The newly developed school swimming resource was launched in February, to complement an ongoing programme of improving the quality of schools swimming. Each school received a free copy of this nationally acclaimed resource. With the re structuring of York Sports Coaches Association, 200 coaches are now registered and five schools have accessed high quality coaches to support PPA and extended schools requirements through this scheme. Regular articles are now being published in the YEP's "Parklife". Exemplifying beacons of best practice for young people and sport, this publication is helping to raise the profile of Sport and Physical activity across the city.

2. Actions planned but not completed.

- Develop Yorks action plan for community engagement with 2012 Olympics
- Develop an on line learning package for voluntary sector sports clubs
- Develop graduate internship programme with YSJ University
- Develop learning centres at York City Knights and YCFC
- Deliver phase 2 of online booking system at CYC facilities

Commentary

Following the timescales set for regional strategic plans, the detailed York plan will evolve throughout 07/08

Development of Active York website has taken precedent to ensure consistency with other web based information and learning systems

This has been superseded by citywide placement process

Funding for project unavailable and inconsistent engagement from YCFC

External provider failed to deliver to timescale. Ongoing action in 07/08

2006/07 Year End Monitor ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07					05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)	Unitary Average		
CYP1.1 (LPSA 12.2)	% of 5 – 16 year olds participating in an average of 2hrs high quality PE and school sport per week within and beyond the curriculum during one complete school year.	Jo Gilliland			62%	actual			71%	71%	69%	O1	Collected via annual Dfes PESSCL survey. 06/07 figures show a significant progression due to the first year development of the new Yorvik partnership and the PESS team being in place. Whilst figures are down on target (set nationally) York schools have seen a higher than average progress rate and is well on the way to hit the LPSA2 target
CYP11.10	% of pupils who have participated in one or more community sports, dance or multi-skills club with links to the school	Jo Gilliland				actual			31%	31%			New PI starting in 2007/08 under LAA. Baseline figures collected via annual PESSCL survey shows York at 4% higher than national average
CYP14.1	% of pupils involved in sports volunteering and leadership during the academic year	Jo Gilliland				actual			5%	5%		O4	New PI starting in 2007/08 under LAA. Baseline figures collected via annual PESSCL survey shows York at 3% lower than national average
CYP14.3 (LS20)	No. of voluntary sports clubs achieving Charter Mark	Jo Gilliland			21	actual				36			Over achievement of target due to initial community club engagement in accreditation process through Active York Zones. Next yrs target may be lower due to these 6 extra clubs achieving accreditation early.
HCOP2.1 (LPSA 12.1)	% of adult residents participating in at least 30 minutes moderate intensity sport and active recreation (including recreational walking) on 3 or more days a week	Jo Gilliland				actual			24.8%	24.8%			New PI starting in 2007/08 under LAA. Baseline gained from National Active People survey shows York is 3.8% above national average (21%) but is still way below targets for supporting healthy lifestyles. This data will be re collected in 2008/09. An interim / direction of travel survey will be carried out through Talkabout on an annual basis but will be unable to be directly compared due to differences in methodology.
HCOP2.3 (LS1)	Swimming pools and sports centres: Number of swims and other visits (per 1,000 population)	Jo Gilliland	5463	3216	3993	actual	1325	2362	2842	4013			January, February and March have been as expected good months, but just not been able to make up the poor start with both long closures at Yearlsey and Edmund Wilson Pool. 2% short of target overall.
SSC9.3 (LS5a)	Number of sports education coaches courses held	Jo Gilliland	39	40	60	actual				61			Figures relate to Citywide SALTO and CPD programmes. 4 courses lower than target because some courses were brought to together for logistical purposes
SSC9.4 (LS5b)	Number of people gaining qualifications through sports education courses	Jo Gilliland	274	380	360	actual				520			Higher than target due to roll out of initial teacher training programmes. This will drop in next yr
SSC9.5	% of the population volunteering in sport and active recreation for at least one hour per week	Jo Gilliland				actual				5.5%			New PI starting in 2007/08 under LAA. Baseline gained from National Active People survey shows York is 0.8% above national average
SSC12.1 (LY8b)	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 12 months	Jo Gilliland		66%	54%	actual				55%			
SSC12.2 (LS29)	% of population that are within 20 minute travel time of a range of 3 different sports facility types of which one has achieved a specific quality assured standard	Jo Gilliland				actual				24.59%			PI definition amended under LAA starting in 2007/08
LS8	% of adults participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week (TalkAbout Survey)	Jo Gilliland		24%	66%	actual				66%			Indicative measure only to assess annual progress of HCOP2.1
LY8a	Percentage of residents who have used on a frequent basis any sports/leisure facilities, events or courses in the last 6 months	Jo Gilliland		57%	45%	actual				45%			Percentage point drop may be due to facility closures

2007/08 to 2009/10 Target setting for Service Planning 07/08 ~ Lifelong Learning & Culture

Code	Description of PI	Service Manager	Historical Trend			06/07				05/06	PI appears as a Key PI	Comments in regard to 2006/07 performance and how that relates to its target for 2006/7
			03/04	04/05	05/06		1st Monitor (4 mths)	2nd Monitor (7 mths)	3rd Quarter/Term	3rd Mon Target (Whole Year)		
LS21	% visits to council run leisure facilities from NS-SEC classes 6&7 compared with % catchment population in same group	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS22	% visits to council run leisure facilities from 11-19 years compared with % catchment population in same age group	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS23	% visits to council run leisure facilities from BME groups compared with % catchment population in same ethnic group	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS24	% visits to council run leisure facilities from 60+ years compared with % catchment population in same group	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS25	% visits to council run leisure facilities made by disabled people <60 years compared with % catchment population in same group	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS26	Subsidy per visit (£)	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						
LS27	Annual visit per sq m	Jo Gilliland				actual						Required for CPA assessment Oct 07 (collection due by sept 07)
						profile						

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Annex 2

<u>Leisure & Culture Portfolio Summary</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	10,605		
Approved Changes:			
• Budgets c/fwd from 2005/06 (Exec 27/06/06) NR	+ 153	Employees	3,752
• Transfer of Youth Service to Children's Services Portfolio (Council 27/04/06)	- 1,459	Premises	2,137
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	+ 196	Transport	74
• Broadband Budget Realignment (Exec 10/10/06)	+ 52	Supplies & Services	3,429
• Parks S106 to General Fund (Exec 10/10/06)	+ 3	Miscellaneous:	
• MIS Post transferred to Children's Services (CSEMAP 13/12/05)	- 13	Recharges	2,620
• Establish PFI Revenue Budgets (Exec 06/01/06)	+ 6	Delegated / Devolved	0
• NNDR Budget Adjustments (Corporate)	+ 40	Other	22
• Corporate Asset Rental Adjustment	+ 224	Capital Financing	2,068
• Corporate Deferred Charges Adjustment NR	- 9	Gross Cost	14,102
• 53rd Week Pay Allocation NR	+ 4	Less Income	4,274
• Corporate Superannuation Adjustment	+ 23	Net Cost	9,828
Director's Delegated Virements:			
• Holocaust Memorial Funding NR	+ 2		
2006/07 Latest Approved Budget (Net Cost)	9,828		

<u>Summary of Service Plan Variations from the Approved Budget:</u>	Latest Approved Budget £000	Total Net Variation £000	Draft Outturn Expenditure £000	Variation %
<u>Lifelong Learning & Culture</u>				
Arts & Culture (Leisure)	826	+ 4	830	+ 0.5%
Early Years & Extended Schools (Leisure)	197	+ 6	203	+ 3.2%
Libraries & Heritage	4,496	- 12	4,483	- 0.3%
Parks & Open Spaces	1,308	- 53	1,254	- 4.1%
Sport & Active Leisure	3,013	- 36	2,978	- 1.2%
Leisure Support Services	-11	- 40	- 51	- 363.9%
Leisure & Culture Portfolio Total	9,828	- 130	9,698	- 1.3%

Arts & Culture (Leisure)		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	824	Employees	215
<u>Approved Changes:</u>		Premises	4
• Corporate Superannuation Adjustment	+ 1	Transport	5
		Supplies & Services	582
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	224
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
		Gross Cost	1,030
		Less Income	204
2006/07 Latest Approved Budget (Net Cost)	826	Net Cost	826

Significant Variations from the Approved Budget:	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 4
Draft Net Outturn Expenditure	830
Overall Net Variation from the Approved Budget	+ 4
Percentage Net Variation from the Approved Budget	+ 0.53%

<u>Early Years & Extended Schools (Leisure)</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	197	Employees	37
<u>Approved Changes:</u>		Premises	1
• Corporate Superannuation Adjustment	+ 0	Transport	4
		Supplies & Services	146
		Miscellaneous:	
		Recharges	42
		Delegated / Devolved	0
<u>Director's Delegated Virements:</u>		Other	0
		Capital Financing	0
		Gross Cost	229
		Less Income	32
2006/07 Latest Approved Budget (Net Cost)	197	Net Cost	197

Significant Variations from the Approved Budget:	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 6
Draft Net Outturn Expenditure	203
Overall Net Variation from the Approved Budget	+ 6
Percentage Net Variation from the Approved Budget	+ 3.2%

<u>Libraries & Heritage</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	4,375	Employees	1,689
<u>Approved Changes:</u>		Premises	328
• Budgets carried forward from 2005/06 (Exec 27/06/06) NR	+ 14	Transport	30
• Broadband Budget Realignment (Exec 10/10/06)	+ 52	Supplies & Services	2,139
• Establish PFI Revenue Budgets (Exec 06/01/06)	+ 6	Miscellaneous:	
• NNDR Budget Adjustments (Corporate)	+ 11	Recharges	381
• Corporate Asset Rental Adjustment	+ 31	Delegated / Devolved	0
• Corporate Deferred Charges Adjustment NR	- 7	Other	0
• Corporate Superannuation Adjustment	+ 11	Capital Financing	318
<u>Director's Delegated Virements:</u>		Gross Cost	4,884
• Holocaust Memorial Funding NR	+ 2	Less Income	389
2006/07 Latest Approved Budget (Net Cost)	4,496	Net Cost	4,496

Significant Variations from the Approved Budget:	
• The two year additional post of project archivist to implement new partnership arrangements for the archive service was only recruited to in November 2004 resulting in a £14k underspend in 2004/05 which was carried forward into 2005/06 & then into 2006/07. This budget has not been required in 2006/07	- 14
• There has been an underspend on archive's staffing due to vacancies during the year (£10k)	- 14
• Branch Library staffing has overspent due to long term sickness and unbudgeted double staffing.	+ 16
• Library income has fallen significantly short of targets in 2006/07. The main areas of concern are; CD Rom lending (£4k), Talking Books (£1.7k), Reservations (£8.8k), Room 18 online charges (£2.2k), Strensall rents (£2.3k), Music & Drama Subscriptions (£1.3k), Central Library fees & charges (£8k).	+ 28
• Unbudgeted expenditure has been incurred on 'Go Mad' training.	+ 17
• Contribution to Learning Connections which was originally to be funded from additional Library Service income.	+ 15
• As predicted there has been an underspend on Homework Help Clubs staffing and supervision.	- 10
• Yortime is currently operating with 1 fte post less than full establishment. This has generated a significant saving in 2006/07	- 29
• To help offset the net overspend the vacant Library Manager post was not filled during the later part of the financial year.	- 13
• Net amount of all other minor variations in expenditure and income.	- 8
Draft Net Outturn Expenditure	4,483
Overall Net Variation from the Approved Budget	- 12
Percentage Net Variation from the Approved Budget	- 0.3%

<u>Parks & Open Spaces</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	1,292	Employees	216
<u>Approved Changes:</u>		Premises	1,092
• Parks S106 balances transferred to General Fund reserves (Exec 10/10/06)	+ 3	Transport	7
• NNDR Budget Adjustments (Corporate)	+ 0	Supplies & Services	107
• Corporate Asset Rental Adjustment	+ 7	Miscellaneous:	
• 53rd Week Pay Allocation NR	+ 4	Recharges	215
• Corporate Superannuation Adjustment	+ 1	Delegated / Devolved	0
		Other	0
<u>Director's Delegated Virements:</u>		Capital Financing	143
		Gross Cost	1,781
		Less Income	474
2006/07 Latest Approved Budget (Net Cost)	1,308	Net Cost	1,308

Significant Variations from the Approved Budget:	
• Additional work required on Play Areas to deal with the results of vandalism.	+ 11
• There has been an underspend due to staff vacancies within the Parks team.	- 22
• Undertaking large projects such as pruning trees along New Walk, carrying out Health & Safety work and also treatment of diseased trees on the Knavesmire, in Rowntree Park and at Hob Moor following storm damage.	+ 11
• Rents and car park income is expected to exceed targets for the year.	- 23
• Positive management action to reduce expenditure on discretionary items to produce an underspend to contribute to the overall net general fund overspend within LCCS departmental budgets.	- 21
• Net amount of all other minor variations in expenditure and income.	- 9
Draft Net Outturn Expenditure	1,254
Overall Net Variation from the Approved Budget	- 53
Percentage Net Variation from the Approved Budget	- 4.1%

Sport & Active Leisure		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	2,457	Employees	1,373
<u>Approved Changes:</u>		Premises	711
• Budgets carried forward from 2005/06 (Exec 27/06/06) NR	+ 139	Transport	24
• Monitor 1 Budget Realignment (Exec 10/10/06) NR	+ 196	Supplies & Services	413
• NNDR Budget Adjustments (Corporate)	+ 29	Miscellaneous:	
• Corporate Asset Rental Adjustment	+ 186	Recharges	380
• Corporate Deferred Charges Adjustment NR	- 2	Delegated / Devolved	0
• Corporate Superannuation Adjustment	+ 7	Other	22
		Capital Financing	1,607
<u>Director's Delegated Virements:</u>		Gross Cost	4,530
		Less Income	1,516
2005/06 Latest Approved Budget (Net Cost)	3,013	Net Cost	3,013

Significant Variations from the Approved Budget:	
• Staffing vacancies and reduced training costs within the Sports & Active Leisure team.	- 22
• Net additional cost due to the closure of the Edmund Wilson fitness gym earlier this year. At the time of the 1st monitor it was estimated that one-off costs of £100k and further on-going costs of £75k would be incurred in 2006/07. One-off funding of £175k was allocated by the Executive after the 1st monitor to cover these costs in 2006/07. Funding for the on-going costs of £75k has also being provided for in the 2007/08 budget process. Unfortunately since the 1st monitor the level of one-off costs in 2006/07 has risen to £136k.	+ 36
• In the period prior to Oaklands School taking on responsibility for the management of the Oaklands Sports Centre under the Oaklands Sports Partnership a net underspend was delivered against the centres budgets.	- 20
• Expenditure on the new sports facilities IT system has been less than budgeted for.	- 25
• Net amount of all other minor variations in expenditure and income.	- 5
Draft Net Outturn Expenditure	2,978
Overall Net Variation from the Approved Budget	- 36
Percentage Net Variation from the Approved Budget	- 1.2%

<u>Leisure Support Services</u>		2006/07 Latest Approved Budget	
	£000		£000
2006/07 Original Estimate (Net Cost)	0	Employees	222
<u>Approved Changes:</u>		Premises	0
• MIS Post transferred to Children's Services (CSEMAP 13/12/05)	- 13	Transport	5
• Corporate Superannuation Adjustment	+ 2	Supplies & Services	43
		Miscellaneous:	
<u>Director's Delegated Virements:</u>		Recharges	1,378
		Delegated / Devolved	0
		Other	0
		Capital Financing	0
		Gross Cost	1,647
		Less Income	1,658
2006/07 Latest Approved Budget (Net Cost)	- 11	Net Cost	-11

Significant Variations from the Approved Budget:	
• Staff vacancies and additional unbudgeted grant used to support staff posts.	- 17
• Reduced expenditure within the Grounds Maintenance Client team.	- 13
• Net amount of all other minor variations in expenditure and income.	- 10
Draft Net Outturn Expenditure	- 51
Overall Net Variation from the Approved Budget	- 40
Percentage Variation from the Net Approved Budget	- 363.9%
Percentage Variation from the Gross Approved Budget	- 2.4%

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